

**TOWN OF HIGHGATE**  
**Arena Fundraising Committee**  
**DRAFT MINUTES**  
**April 7, 2015**

The Construction Management Committee held a meeting on April 7<sup>st</sup> at 6:00pm to discuss the fundraising effort. Present were Heidi Britch-Valenta, Steve Bushey, Caitlyn Choquette, Luc Choquette, Kim Gates and Paulette Tatro

The Committee reviewed a list of potential addresses and discussed ways to improve the list. Luc and Caitlyn offered to consolidate the list and create a better spreadsheet.

Modifications to the business donor request letter were discussed. An classification for donations was determined.

The Committee agreed to meet again on April 20th at 6:00 pm.

Respectfully submitted by Heidi Britch-  
Valenta \_\_\_\_\_

Accepted by committee on April 20 by  
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