

# TOWN OF HIGHGATE

## Parks and Recreation APPROVED MINUTES

May 3, 2016

### I. CALL TO ORDER

The meeting was called to order by Ty Choiniere at 6:10 pm.

Present at meeting:

- **Parks and Recreation Board Members:** Ty Choiniere, Danielle Pothier, Karen Gagne Fortin and Brian Spears

### II. AGENDA

#### A. Public Comments

No public comments.

#### B. Treasurer's Report

Indoor soccer revenue totaled \$1,830. Paid \$670 for 70 athletic shirts and \$1,000 to utilize turf. Expenses to purchase for this coming fall soccer season include nets for 2<sup>nd</sup> – 4<sup>th</sup> grade, player benches, scrimmage jerseys and soccer balls. Karen Gagne Fortin motioned to accept Treasurer's report. Brian Spears seconded the motion. Motion carried unanimously.

#### C. Old Business

Karen Gagne Fortin motioned to approve March 8th meeting minutes. Brian Spears seconded the motion. Motion carried unanimously. Karen Gagne Fortin motioned to approve April 5<sup>th</sup> meeting minutes. Brian Spears seconded the motion. Motion carried unanimously.

Indoor soccer went well based on feedback from coaches. Shirts have been distributed to teams. Total of 62 kids who have sign up with a couple who withdrew due to limited players or the time of practices. Indoor soccer ends May 21<sup>st</sup>.

Waiting to hear back from RiseVT regarding walking path signs. Danielle to follow up with Besty. Would like to have these up before Memorial Day and host a Ribbon

cutting ceremony in honor of McCuin Family. To install, would need a post hole digger. Perhaps, Town could assist with installation?

No update from Richard Flint as of yet regarding expansion of walking path.

Will create separate registration forms for fall soccer and cross country to create a more streamline process. Registration forms will be sent in Friday folders by the last week of May. Will also post on Town website and Facebook page. To prepare for fall soccer, will need to start looking for coaches.

Motion made by Karen Gagne Fortin to purchase benches using the Buildings and Grounds money budgeted and not to exceed \$2,000. Brian Spears seconded motion. Motion carried unanimously.

Motion made by Karen Gagne Fortin to purchase nets for 3<sup>rd</sup> and 4<sup>th</sup> grade soccer using the Buildings and Grounds money budgeted and not to exceed current soccer budget. Brian Spears seconded motion. Motion carried unanimously.

#### **D. New Business**

Discussion of building a split rail fence along parking lot along pedestrian entrances outside of arena. Cost is estimated at \$250. Ty will need to figure out process of purchasing materials. Motion made by Karen Gagne Fortin to purchase split rail fence materials using money allocated to Buildings and Grounds to not exceed \$250. Brian Spears seconded motion. Motion carried unanimously.

Further discussions around a building to store equipment and materials. Perhaps include little league, MAHA, facility board to assist with budgeting for this project. Discussion will be brought up at next facilities meeting later this month.

Next Parks and Recreation meeting scheduled for Tuesday June 7<sup>th</sup> at 6:00 pm at the Highgate Sports Arena.

### **III. ADJOURNMENT**

Motion made by Ty Choiniere to adjourn the meeting. Brian Spears seconded the motion. Motion carried unanimously at 7:29 pm.

Minutes typed and submitted by Danielle Pothier

Minutes approved by:

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Date