

DRAFT

**TOWN OF HIGHGATE**  
**CM Arena Construction Committee**  
**DRAFT MINUTES**  
**March 18, 2015**

A fundraising faction of the Construction Committee met at 3:30pm. Present were Steve Bushey, Paulette Tatro, Kim Gates Maynard, Heidi Britch-Valenta and for a limited time, Wendi Dusablon. They discussed strategies for generating funds. They made a plan to send out letters to the business community and to make phone calls to a few contacts that may have a greater likelihood of assisting with the project. They adjourned at 4:30 and agreed to meet again on April 1<sup>st</sup> at a later time so more people could attend.

The full Construction Committee started the meeting at 4:30pm.

Present:

Steve Bushey, Heidi Britch-Valenta, Ty Choiniere, Don Gilbert, Josh Larocque, Brian Spears, Paulette Tatro and Ryan Maskell.

Limited Participating by phone: Steve Roy, Weiman Lamphere, Jay Labare, DEW and Craig Simmons from Efficiency VT.

Those present had reviewed the additional information submitted from Custom Ice and Preferred Mechanical, the two ice system firms that were interviewed.

Committee members had also volunteered to each take a few of the references from those submitted and make contact with them.

Paulette Tatro disclosed a potential conflict with a family employee who does subcontract work for Preferred Mechanical. She recused herself from the discussion and decision.

The discussion involved the references that had been checked for Custom Ice. All references were very good. The discussion also involved the merits of the screw compressor versus a scroll compressor. Craig Simmons provided limited information on efficiency of the two units. The value of warranties on the units was also discussed the group spoke with Steve Roy as well as Jay Labare to aid in their decisions.

The group reached the following decision.

**SELECTED COMPANY- Custom Ice, Brendan Lenko**

**SYSTEM - 82.6 ton Trane scroll compressor (\$25,930 add on)**

**\$478,700 bid**

**\$25,930 add on**

**\$504,630 total unit cost**

The vote was 4 for Custom Ice and 2 for Preferred Mechanical

Heidi- CI; Ty- PM; Steve -CI; Don -CI; Josh Larocque-CI; Brian Spears- PM

The group discussed the value of the extended warranty and agreed to table the question until we could get exact details on the cost of the plan versus the cost of replacement. DEW will provide this information.

The group also discussed the need to notify the Dept. of Health prior to the demolition and to verify if we have had asbestos testing done previously.

The project budget and how best to utilize any donations toward the project was discussed. The consensus was to prioritize the necessary work of restoring the purlins and any other upgrades but to not use any bond amount on anything but the ice system to remain true to the proposal that was voted on.

The Committee agreed to meet again on April 1<sup>st</sup> at 4:30 and to follow the meeting with a fundraising committee meeting at 6:00pm.

DRAFT

The group adjourned at 8:10pm

Respectfully submitted by Heidi Britch-Valenta \_\_\_\_\_

Accepted by committee on April 1 by \_\_\_\_\_