TOWN OF HIGHGATE

Parks and Recreation

APPROVED MINUTES

October 4, 2016

I. CALL TO ORDER

The meeting was called to order by Ty Choiniere at 6:07 pm.

Present at meeting:

* Parks and Recreation Board Members: Ty Choiniere, Danielle Pothier, Karen Gagne Fortin, Brian Spears.

II. AGENDA

A. Public Comments

No public comments.

B. Secretaries Report

August and September meeting minutes are tabled for next meeting.

C. Treasurer's Report

Ty planning to schedule time with Shelley to review budget. Received $4,000 from RiseVT to be used towards playground equipment or rec path improvements. Need to confirm with Shelley that this money will be earmarked for these improvements and not transferred elsewhere. Will also need to set aside $500 for trees from H&B.

Other projects that need to be priced out include: Gazebo, replacing flags, and Rec website.

D. Old Business

Soccer Overall, the soccer season has gone over very well and have received great feedback from parents. The additional field (use of baseball outfield) has certainly helped to get in practices and games. For next year, should look into spectator benches and providing education to parents regarding appropriate standing/sitting distance away from boundary lines. Trophies were not purchased this year; rather money was allocated towards higher quality shirts for participants. Things that could be improved

for next year would be to have 1st aid kits/ice packs/etc onsite. Krissy does an excellent job coordinating the program. Next year will post the schedule to facebook and town website as well.

Rec Path Received great turnout for Kids Fun Run and Ribbon Cutting ceremony (approx. 40 people). Half of the path still needs to be cleaned up. Will send out email looking for volunteers/high school seniors needing community service hours to help finish this project. For next year, would like to host another fun run – perhaps it could be made into a Harvest Festival and utilize Arena for additional activities. Going forward would like to have path cleaned on an annual basis (have Tony Maskell harley rake path each year).

E. New Business

Basketball Basketball will be starting in December. Need to get registration forms out in Friday Folders, facebook page and Town website. Perhaps, we could also host a Registration Night in November?

Playground Equipment Would like to see utilize funds from RiseVT to strategically place playground equipment on the arena side of the rec path. Need to review further.

Trunk or Treat Parks and Rec planning on participating in trunk or treat event again this year.

Next Meeting To discuss basketball, budget, budgeting for new building, and review bylaws.

III. ADJOURNMENT

Next meeting scheduled for November 1st and will be held at Arena .Motion made by Ty Choiniere to adjourn the meeting. Karen Fortin seconded the motion. Motion carried unanimously at 7:25 pm.

Minutes typed and submitted by Danielle Pothier

Minutes approved by:

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