

# TOWN OF HIGHGATE

## Parks and Recreation APPROVED MINUTES January 13, 2015

### I. CALL TO ORDER

The meeting was called to order by Liza Comiskey at 6:00 pm.

Present at meeting:

- **Parks and Recreation Board Members:** Liza Comiskey, Ty Choiniere, Danielle Pothier, Katina Farnham, Greg Farnham

### II. AGENDA

#### A. Public Comments

There are no public comments.

#### B. Treasurer's Report

Still pending quotes from Brian Spears on bleachers for softball and soccer fields, but Treasurers Katina and Greg Farnham we were able to put together approximate estimates for the breakout of expenses for the \$15,000 budget proposal for FY 2015. Committee proposes minor changes to proposal such as merging expenses for lawn care and field maintenance into parks- upkeep/maintenance and buildings/grounds maintenance – assuming that Parks and Recreation budget will assume lawn care/maintenance expenses.

#### Expenses

Buildings / Grounds Maintenance	\$ 6,750.00
Basketball Equipment	\$ 750.00
Baseball/Softball Equipment	\$ 1,000.00
Soccer Equipment	\$ 750.00
Misc. Equipment	\$ 750.00
Special Events	\$ 1,000.00
Operating Expenses	\$ 1,000.00
Misc. Expense	\$ 250.00
Parks- upkeep/Maintenance - other property	\$ 2,750.00

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<b>Total Expense</b>	<b>\$ 15,000.00</b>
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Motion made by Liza Comiskey to approve budget proposal. Ty Choiniere seconded the motion. Motion carried unanimously.

Until the new fiscal year starts, the library is currently sponsoring some programs (soccer & basketball) and charging minimal fees (if any). Eventually we would like to charge for programs as a source of revenue, but will require additional guidance from Tom Racine regarding the implementation and management of this process.

### **C. Old Business**

No existing items to discuss.

### **D. New Business**

Next meeting scheduled for February 3<sup>rd</sup> at 6:30 pm.

## **III. ADJOURNMENT**

Motion made by Ty Choiniere to adjourn the meeting. Greg Farnham seconded the motion. Motion carried unanimously at 6:25 pm.

Minutes typed and submitted by Danielle Pothier

Minutes approved by:

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Date