

TOWN OF HIGHGATE

Parks and Recreation APPROVED MINUTES October 6, 2015

I. CALL TO ORDER

The meeting was called to order by Ty Choiniere at 6:00 pm.

Present at meeting:

- **Parks and Recreation Board Members:** Ty Choiniere, Danielle Pothier, Karen Gagne Fortin

II. AGENDA

A. Public Comments

No public comments.

B. Treasurer's Report

No new or existing items to discuss. Shelley Laroche will try to attend next meeting.

C. Old Business

Swanton Jamboree will be held October 17th and Parks and Recreation Committee members are encouraged to attend. It would be ideal to take pictures to post to Facebook and for marketing the program next year. Will need to revise registration form to add photo release waiver information. Shelley will be cutting checks for refunds. Coaches' shirts have been ordered (\$60). Overall, the season has gone pretty smoothly. Danielle will be putting together a survey monkey questionnaire which will be sent out to parents to complete for feedback regarding the soccer program.

Minor addition to last meeting minutes to include discussion of "budget" at the next meeting. Karen Gagne Fortin to approve September 2nd meeting minutes. Ty Choiniere seconded the motion. Motion carried unanimously.

Ty Choiniere ordered one solar flag pole light. Once received, will need to evaluate functionality before ordering more.

Calendar link is up and active on Town's website and will continue to update with programs and events. Need to find a registration tool/resource.

No one has yet committed to joining the board. Will continue to look for additional members.

Dick Harper from the Arts Council made a donation towards a bandstand. Need to get clarification from Shelley as to the allocation of this donation.

Trunk or treat will take place October 31st at MVU. Parks and Recreation will participate and spend no more than \$300 from "other programs" for decorations and treats. It is a great opportunity to bring awareness of the Highgate Parks and Recreation Board and hand out information for upcoming programs.

Storage building is still up for discussion.

Reviewed Heidi, Town Administrator, email regarding Highgate's smoking ordinance. Would like for it to cover all municipal properties and include vapor tobacco.

D. New Business

New programs to look into include:

- Open gym. Karen to talk to Krissy about basketball and availability.
- Broomball starts November 6th. Possibly start a league?

Next Parks and Recreation meeting scheduled for November 3rd at 6:00 pm at the Highgate Town Office Community Room.

III. ADJOURNMENT

Motion made by Ty Choiniere to adjourn the meeting. Karen Gagne Fortin seconded the motion. Motion carried unanimously at 7:45 pm.

Minutes typed and submitted by Danielle Pothier

Minutes approved by:

Date