

# TOWN OF HIGHGATE

## Parks and Recreation APPROVED MINUTES June 7, 2016

### I. CALL TO ORDER

The meeting was called to order by Ty Choiniere at 6:12 pm.

Present at meeting:

- **Parks and Recreation Board Members:** Ty Choiniere, Danielle Pothier, Liza Comiskey, Karen Gagne Fortin.

### II. AGENDA

#### A. Public Comments

No public comments.

#### B. Secretaries Report

Liza Comiskey motioned to approve May 3<sup>rd</sup> meeting minutes. Karen Gagne Fortin seconded the motion. Motion carried unanimously.

#### C. Treasurer's Report

To date, 54% of budget has been spent. Recent items purchased include \$209 for split rail fence and \$300 for flags for Memorial Day parade. In need of the followig:

- Real garbage pails for main park (\$512 each)
  - a. 2 for main park
  - b. 2 at arena
- Sign posts (approx. \$200)
- Soccer nets (approx. \$1,800)
- Load of gravel/stone for walking path

#### D. Old Business

Betsy Fournier, RiseVT advocate, will start communication with school board and zoning/planning regarding extension of walking path through school parking lot. Need to have David Roddy come to a meeting. Signs for walking path are finished. Danielle to work with Betsy to coordinate a ribbon cutting ceremony. Ty has poles

for sign. Split rail fence has been bought and one portion is up. Flyers for cross country and soccer have gone out in Friday folders.

Would like to have a "Looking for Coaches" ad this summer. Also, will look into volunteer services at MVU. Will need to draft Junior Coaches flyer and committee members.

Ty to look for contacts for Franklin/Sheldon/Enosburg for soccer games this fall. Krissy has already started scheduling.

### **E. New Business**

Falls park could use 6-8ft maple saplings (\$100 each). Ty to talk with Andy about tree maintenance and removal. May need to use monies towards this service. Would be great to connect with UVM forestry extension service for consultation.

Motion made by Karen Gagne Fortin to purchase garbage cans using the Buildings and Grounds money budgeted and not to exceed \$2,200. Liza Comiskey seconded motion. Motion carried unanimously. Motion made by Liza Comiskey to purchase Soccer Nets using the Buildings and Grounds money budgeted and not to exceed \$1,800. Karen Gagne Fortin seconded motion. Motion carried unanimously. Motion made by Liza Comiskey to purchase equipment for Parks and Recreation improvement (sign posts, garbage receptacles, baskets and doggie bag dispensers) to not exceed \$5, 592.

Ty to ask Selectboard for file space for registration forms at next selectboard meeting.

Next Parks and Recreation meeting scheduled for Tuesday July 5<sup>th</sup> at 6:00 pm at the Highgate Sports Arena.

### **III. ADJOURNMENT**

Motion made by Ty Choiniere to adjourn the meeting. Karen Fortin seconded the motion. Motion carried unanimously at 7:31 pm.

Minutes typed and submitted by Danielle Pothier

Minutes approved by:

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Date