

TOWN OF HIGHGATE

Parks and Recreation APPROVED MINUTES January 5, 2016

I. CALL TO ORDER

The meeting was called to order by Ty Choiniere at 6:07 pm.

Present at meeting:

- **Parks and Recreation Board Members:** Ty Choiniere, Danielle Pothier, Karen Gagne Fortin, Liza Comiskey and Brian Spears

II. AGENDA

A. Public Comments

No public comments.

B. Treasurer's Report

Shelley Laroche presented the proposed Parks and Recreation budget for the next fiscal year to the Selectboard. The feedback received by the Selectboard is that they would like justification for the \$7,000 allocated for buildings and grounds. Ty will respond to Shelley, further clarifying, that this money will go towards construction of a bandstand, walking path improvements and maintenance, tree maintenance at the Falls park, and new fence and mulch for the front of the Arena. Questions were raised regarding the use of \$6,750 before the end of the year. This money will be used toward the bandstand project. Will revisit bandstand project back in March to discuss the bid process and who accepts the bid (Selectboard vs. Parks and Recreation Board).

Ty to follow up with Shelley for clarification regarding the following line items of the proposed budget: unemployment compensation, SS & Medicare and gasoline. Uncertain as to why money has been budgeted for SS & Medicare, but not for unemployment. Also, money has been allocated towards equipment, yet no money has been budgeted for gasoline.

Questions raised regarding earmarking profits towards the following fiscal year projects/program improvements and maintenance. Current understanding is that any excess revenues go into the Town's General Fund and an article would need to be created and voted on in order to allocate revenue in this way. Danielle to contact

Wendi for more information as to how to have an article added to the Town meeting agenda.

Old Business

Liza Comiskey motioned to approve December 1st meeting minutes. Ty Choiniere seconded the motion. Motion carried unanimously.

1st and 2nd grade basketball registration is done. Boys and girls start this week, and Preschool starts Monday. Coaches' positions have been filled and a total of 60 kids have signed up (pre-k – 4th grade). Shirts are ordered and will be delivered in the next week or two. Karen to order trophies for this season's participants. Ty to send Danielle the January/February Schedule and will update the Parks and Recreation calender.

Signage for walking path is still in progress. Will continue to seek support from RiseVt to increase usability and safety of highgate recreation areas.

C. New Business

Members were informed via email regarding a drag behind groomer that can be used to clear the recreation path during the winter. It would need to be dragged with a snowmobile or ATV and would be useful in keeping the path useable all year long. Anyone with questions can contact Andy King at aking@highgatevt.org.

Highgate's 2nd annual Duct tape derby will be held February 20th.

Next Parks and Recreation meeting scheduled for February 2nd at 6:00 pm at the Highgate Sports Arena.

III. ADJOURNMENT

Motion made by Ty Choiniere to adjourn the meeting. Karen Gagne Fortin seconded the motion. Motion carried unanimously at 6:52 pm.

Minutes typed and submitted by Danielle Pothier

Minutes approved by:

Date