

# TOWN OF HIGHGATE

## Parks and Recreation APPROVED MINUTES June 2, 2015

### I. CALL TO ORDER

The meeting was called to order by Liza Comiskey at 6:05 pm.

Present at meeting:

- **Parks and Recreation Board Members:** Liza Comiskey, Ty Choiniere, Danielle Pothier, Karen Gagne Fortin, Katina Farnham

### II. AGENDA

#### A. Public Comments

There are no public comments.

#### B. Treasurer's Report

No new or existing items to discuss.

#### C. Old Business

Motion made by Liza Comiskey to approve May 5th meeting minutes. Danielle Pothier seconded the motion. Motion carried unanimously.

Tom to indicate where in the Town's budget report \$2,000 was earmarked for special events and operating expenses.

Liza and Ty presented the smoke free park proposal to the selectboard. The select board decided to make a smoke free parks/town property ordinance. Liza was able to get 5 free signs from the Health Department which state "Tobacco Free Property" which will be placed in the parks and at the arena.

Liza ordered "please pick up after your pet signs" and bags which will be placed around the walking path.

## **D. New Business**

Goal to get soccer and cross country registration paperwork out next week. A \$20 fee (includes T-shirt) will apply and discount for additional children (\$15 for each additional child). Registration deadline set for August 1<sup>st</sup> (\$5 late will apply after this date) and program will start week of 8/31. Still need to contact Swanton to coordinate games.

Ty proposes a community project initiated by a Highgate resident to add a flower garden around the flag pole in the Falls Park. Family would donate their time and Parks and Rec would cover the cost of the flowers. Would also like to move a bench (or have a bench donated) to the Falls park. Motion made by Karen Gagne Fortin to pursue pricing for landscape project. Liza Comiskey seconded the motion. Motion carried unanimously.

Next Parks and Recreation meeting scheduled for July 7<sup>th</sup> at 6:00 pm.

## **III. ADJOURNMENT**

Motion made by Ty Choiniere to adjourn the meeting. Karen Gagne Fortin seconded the motion. Motion carried unanimously at 6:55 pm.

Minutes typed and submitted by Danielle Pothier

Minutes approved by:

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Date