

Library Board of Trustees Meeting –April 4, 2018- APPROVED

(All votes unanimous unless noted)

Present: Becky Johnson, Rebecca Howrigan, Amber Machia, Karen Fortin, Virginia Holiman, Liza Comiskey, Sharon Bouquet

Public Comments: None

Minutes: Becky made motion, Amber seconded, to accept minutes for March 7th meeting. Minutes accepted.

Treasurer's Report: Discussion- Liza concerned over high heating and communication charges, Shelly is checking into it

-need analog phone (fax line) for security system, Shelly is checking to see if we can go back to the old phone company

-security system is \$185 per year

– received \$10,902.60 from planning grant match, still waiting for \$1977.00,

Karen will check in with Heidi about it

-Liza to check if we have contract with natural gas company

-Virginia to check with McCuin's about pumping oil out of tank in basement

Virginia made motion, Becky seconded, to approve the Treasurer's Report as discussed. Report approved.

Director's Report: -new Program Director working out very well!

-Still having problems with door knobs and locks, Karen will contact Henry R. to come adjust them

-CPR class went very well

-donations coming in from requests, up to \$1000 for summer programs

-materials from Polar Express "train" to be temporarily stored in Machia barn

Karen made motion, Amber seconded, to accept the Director's Report. Report accepted

Old Business: Discussion on proposed Volunteer Firefighter and Medical Responder Leave Policy.

-Becky made motion, Amber seconded to adopt the policy as written. Policy adopted.

No Executive Session

Meeting adjourned.