

Highgate Public Library & Community Center

~~June 4th, 2019~~

6/5/19

Board of Trustees Meeting

Present: Becky Johnson, Amy Bouchard, Amber Machia, Rebecca Howrigan, Virginia Holiman, Michelle Beaulieu

Public Comment: None

Minutes: Virginia made the motion to approve meeting minute from May 8th. Becky seconded. Minutes were approved.

Treasurer's Report: Postponed until July meeting.

Director's Report: By Michelle

- Wednesday Storytime has been successful.
- Comedy For A Cause has had slow ticket sales. There will likely be tickets available at the door. The event is paid for thanks to 3 sponsors: The Parts Store, Townline Auto & Shaggy's. Michelle will put this event out on Front Porch Forum.

Becky made the motion to approve the Director's Report. Virginia seconded. The report was approved.

Old Business:

- Jaime is coming on Friday to put in the new steps (!!!) Michelle will ask the town crew or fire department volunteers to remove the existing steps.
- The Memorial Day Parade was well attended and participated in by the library community. Hopefully next year we will have a float (the summer reading program theme will be Fairy Tales & Myths). We will plan to better communicate about the reading program and our message.
- The Plant Sale was a super success. The new banner is outstanding.
 - We had a volunteer/community service high schooler to help out which was very helpful.
 - The logistics of the book sale portion of the even are challenging.
 - The board filled out and event evaluation for our records.

New Business:

- Michelle will work on a monthly calendar of events to have available in print in our community.
- Amy & Michelle attended the Library Trustees Conference. We reviewed some of the unique fundraising events that Vermont Libraries are using, and were particularly impressed by one called the ".5K Dash For Donuts." Michelle will contact Laura with the

Vermont Department of Libraries to schedule a time that she can come meet with our board and discuss Trustee responsibilities.

- Rebecca will look into details around liability of alcohol in the library (either brought in by individuals or served with a special license) for future event plannings.
- The library will be very involved in the upcoming Community Celebration and will have onsite activities throughout the day. Virginia will be doing a buttermaking activity. The Hula Hooping Lady will be there 11-12. We also discussed some other fun activities that would be easy to do such as relay races and an obstacle course.

The next Trustee meeting will be July 10th at 6:30

Submitted by Amber Machia