

## **BUILD. | Centerline Architects | The Housing Initiative & Highgate Village Master Planning Steering Committee**

Meeting 6/12/18, Highgate Elementary School:

Minutes:

Attending:

Town: Heidi B-V, Sharon Bousquet, Steve Lafar, Woody Rouse, Richard Noel, Clarence Miller, David Roddy

BUILD. | Centerline Architects | The Housing Initiative: Nathan Suter, Autumn Barnett, Paul Simon

Members of the public: \_\_\_ Handy, Henry Rainville

7:35 call to order

1. Move to approve minutes from 5/8/18 (D. Roddy moved, W. Rouse second) - Unanimous approval
2. Review & discuss survey draft
  - a. Committee reviewed draft survey, SC and members of the public gave feedback.
  - b. BUILD to revise survey to include feedback, share with SC just ahead of distribution
3. confirm distribution plans & help
  - a. Survey will be available online (preferred response method)
    - i. Link available in social media, Town website
    - ii. Email lists including High School
  - b. Other distribution (with envelopes for collection):
    - i. At town special voting site 7/19
    - ii. Local businesses
    - iii. Arena
    - iv. Sunday night concerts
    - v. Local businesses
4. Agreed to schedule charrettes for September after receiving some survey responses. BUILD assumes 1 weeknight and 1 Saturday, but will revisit after reviewing survey responses
5. Discussion of which parcels are actually available for development / consideration within this process.
  - a. It is not clear that the project includes a portion of the school parcel that contacts Gore Rd. and the school fence.

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- b. Heidi to research deeds
  - c. Steering Committee may choose to approach School Board if desired.
- 6. Adjourn