

**Highgate Recreation Commission
Board Meeting Minutes
Monday, January 28, 2019**

The Highgate Recreation Commission (HRC) board meeting was called to order at 5:51pm by Mark Gilbert. The meeting was held at the Highgate Arena Office. Board Members in attendance were:

Ty Choiniere, Chairman	Brian Spears, Director
Mark Gilbert, Co-Chair	Ryan Maskell, Director
Karen Gagne Fortin, Secretary	

Missing: Brian Fortin, Director

Guest: Heidi Britch-Valenta, Highgate Town Administrator and Chris Palmer, Highgate School Assistant Principal

Public Comments: None

Secretary's Report:

The secretary's report from the January 7th meeting was reviewed by all in attendance. A motion was made by Ryan Maskell, to accept the minutes. Seconded by Mark Gilbert. All in favor, motion carried.

Old Business:

Efficiency Vermont: Mark stated that he had received a message from Efficiency Vt and they could install an E gage on the electrical box in the snack bar to meter the usage.

Advertising: Ty stated that the sign for Handy's has been approved. Ty added that he has been in contact with Champlain Door and will take a photo of the old sign and send a contract. This advertising cycle billing has been sent out. Ty stated that Shawn Cheney wants a new sign.

New Business:

Highgate Elementary School: Chris Palmer, the Highgate School Assistant Principal requested 5 or 6 more fobs for the school to have access for emergency purposes. Ty stated he could make them usable only during school hours and each fob will be numbered so we can tell which fob was used.

Chris also added that the school board was like to use the fields as an alternate playground use if the playground is not usable due to water. Ty stated he will invite Chris Shepard to our next meeting.

Live Barn: Ty stated that he has looked into having Live Barn installed into the rink. Currently Middlebury and Northshire have live barn. There is no cost to install. We would need to install a TV in the lobby. Table until next weekend.

Spring Ice: Karen stated that the next two weeks are currently booked and then MAHA will begin their Spring Thaw League for the remaining four weeks of ice. Milton and St. Albans youth are also looking to schedule ice during that time.

Animated Structure Grant: Heidi stated that the Highgate Recreation Commission was not awarded the Animated Structure Grant. It was suggested that we pick one spot to focus on.

Rise VT Grant: Heidi stated that there is currently an available grant for being active through Rise Vt for \$1500. Heidi asked that we think about possible projects for that grant.

Heidi asked if we had use for 3 pallets of bricks that were donated to the town.

A motion was made by Mark Gilbert to move into executive session and to include Heidi Britch-Valenta. Seconded by Ryan Maskell. All in favor, motion carried.

A motion was made by Ryan Maskell to exit executive session. Seconded by Brian Spears. All in favor, motion carried.

The next Highgate Recreation Commission Meeting will be held on Monday, February 4th.

A motion was made by Ryan Maskell to adjourn the Highgate Recreation Commission meeting. Seconded by Brian Spears. All in favor, motion carried.

Minutes Submitted by

Karen Fortin
Highgate Recreation Commission Secretary