

**Highgate Recreation Commission
Board Meeting Minutes
Monday, April 29, 2019**

The Highgate Recreation Commission (HRC) board meeting was called to order at 5:30pm by Mark Gilbert. The meeting was held at the Highgate Arena Office. Board Members in attendance were:

Ty Choiniere, Chairman	Brian Fortin, Director
Mark Gilbert, Co Chairman	Lucas Tatro, Director (had to leave the meeting at 6pm)
Karen Gagne Fortin, Secretary	Brian Spears, Director
Ryan Maskell, Director	Dan Beauregard, Recreation Director

Guests: Heidi Britch-Valenta and John Malie

Public Comments: None

Farmers Market: Dan invited John Malie to attend our meeting. John would like to start a Farmer's Market on Friday's 3:30pm-7:00pm. John provided information on other Farmer's Markets in the area (days, cost and requirements). Karen stated that she did contact NofaVt for information on state requirements for running a Farmer's Market. John stated that he would like to hold the Farmer's Market from mid-May -October in the park near the fire station. Karen stated that it has also been discussed about holding it in the parking lot or inside the arena if needed due to weather. Mark suggested that Dan, Karen and John meet for further discussion on the Farmer's Market.

Grant Opportunities: Heidi asked the HRC if they would like to put into the Rec grant for the Rec building. It's a grant where we would be required to match up to \$25,000. Ryan asked when the grant is due and when it would be granted. Heidi stated it was due July 31st and would probably not be granted until September or October. It was agreed by the HRC that we didn't want to wait until October to start building. It was agreed that we put apply for the grant to be used for the roof.

The \$1500.00 Rise VT grant was applied for by the Highgate Library to be used for their community garden. We can apply next year for the walking path if needed as the school parking lot project is not going to happen until next year.

Heidi added that the Community Celebration is scheduled for August 10th at 6pm on the Machia property. Ty voiced his concern about the safety of having it there when there.

Secretary's Report:

The secretary's report from the April 15, 2109 meeting was reviewed by all in attendance. A motion was made by Ryan Maskell, to accept the minutes. Seconded by Brian Fortin. All in favor, motion carried.

Director's Report:

Dan stated that he will be attending a Best Rink Practices at Union Arena in Woodstock on Wednesday, May 1st.

Dan has scheduled the HRC indoor soccer on Tuesday's from 5-7pm and Saturday's form 9-11am.

Steve Dexter will have the nets ready next week. It was suggested to have Steve that the bleacher ramp to be powder coated and painted.

Dan suggested that we go with the Athletic advertising poly advertising cover. The are pre-drilled and pre-cut. \$115 per sheet. Dan added that it's \$500 for goal netting.

The Easter Egg Hunt was a success with 80-90 kids participating. Ryan stated that there should be different candy for the younger kids. Karen suggested that we fill the eggs ourselves next year. There are always teams and school groups looking for community service.

Dan stated the girl's varsity locker room was cleaned out last Friday by Brian Fortin, Wynn Paradee and John Lumsden. The boy's locker room has not been emptied as of yet.

Summer Activities:

Mark asked what was planned for Summer Activities:

Corn Hole, Self Defense Class, Pelkey's Archery, Roller Blade/Roller Skating, Pickle Ball, Floor Hockey.

Mark suggested to have a flyer put together before school is out.

Fall Activities:

Soccer and Cross-Country. Karen suggested getting that information out before school is out. Mark asked about Flag Football. Dan suggested focusing on the programs already in place and improving them. Ty added that he would like to see some cross-country meets for 3rd-4th and 5th-6th grades and invite surrounding schools.

Dan suggested holding some camps (sports and arts) during school vacations.

Tables: Ty suggested purchasing 4 plastic tables to replace 4 of the older tables as they are heavy to move. A motion was made by Ryan Maskell to purchase 4 plastic tables. Seconded by Brian Fortin. All in favor, motion carried.

Bylaws: Tabled

A motion to move into executive session and include Dan Beauregard was made by Ryan Maskell, seconded by Mark Gilbert. All in favor, motion carried.

A motion to exit executive session was made by Ryan Maskell, seconded by Brian Fortin. All in favor, motion carried.

A motion was made by Ryan Maskell to pay Highgate Little League \$1200 of the budgeted amount of \$2000 for raking the parks and \$800 will go to parks maintenance. Seconded by Ty Choiniere. All in favor, motion carried.

The next Highgate Recreation Commission Meeting will be held on Monday, May 20th at 5:30pm.

A motion was made by Ryan Maskell to adjourn the Highgate Recreation Commission meeting. Seconded by Brian Fortin. All in favor, motion carried.

Minutes Submitted by

Karen Fortin
Highgate Recreation Commission Secretary