

# TOWN OF HIGHGATE

## Village Core Master Plan Mtg.

### July 9, 2019 @ 6:00

Present were: Steve LaFar; Woody Rouse; Richard Noel, Luc Dupuis, Clarence Miller, Sue Cota, Michelle Beaulieu and Heidi Britch-Valenta

**CALL TO ORDER-** Steve called the meeting to order at 6:09pm.

**APPROVAL OF MINUTES-** Richard pointed out that he will be bringing a flatbed wagon not a truck and asked for a correction on page two of the minutes to reflect this. no other changes were noted. Clarence made a motion to accept the minutes with this change. Woody seconded the motion. APPROVED.

#### **COMMUNITY CELEBRATION UPDATES**

**BUDGET-** The budget had not changed since the last meeting. The numbers were discussed again. there is \$595 of the \$2,000 clean up funds remaining. There is \$1,500 of the Ben and Jerry's grant remaining.

Budget-                    \$2,000 to the clean-up of the property  
                                  \$1,500 Ben and Jerry's CAT Grant

Expenses-                \$1,160 electrical hook up  
                                  \$200 supplies for clean-up/mural  
                                  \$45 Work Crew  
                                  \$1,405

\$2,095 available funds                    (\$595 designated for clean-up only)

**ENTERTAINMENT-** Michelle had information on Tom Castongauy, and Escaron (Scott) Martell, Music for Seniors, performing old time songs for a price of \$100. The Friends of the Library will cover this cost. The preferred time for them to play is 5:00 to 8:00pm.

Access to the flatbed wagon was discussed. Sharon clarified the Library and Fire Dept jointly own a set of steps for a wagon. These will be available for use.

Heid had contacted Eric Bushey, VT Chorus' Barber Shop Quartet and they both said they can't do that date but they would be interested in performing in Highgate if we do any future events. The Quartet said they would do it for free because they want to do performances in our area.

Michelle suggested a pie auction and this idea was well received.

The sound system search was discussed. We had originally thought we would be getting a band and didn't think the sound system that the towns owns would be sufficient. Now that we know we are talking more about solos, duets and speaking, it is possible our system will be sufficient. Heidi had asked Randy for clarification on this issue and has reached out to Chris Larocque but he said we could find someone cheaper than him for this small event. He would charge \$1,000 to do that for us. Heidi reached out to Tim Stetson, Matt Stebbins, on Chris' recommendation.

Mike Raymond was suggested as a resource.

Memory cafes were discussed. They will be held in the garage. Historical pictures and artifacts will be displayed to start conversations. Axes from the East Highgate factory were discussed. Virginia, Sue and Lene were heading up this project.

Historical Trivia information and pricing was circulated. Sharon will review and make recommendations at the next meeting.

Things already discussed hula hooping, local history round table, relay races, egg toss, sack race, butter making, ice cream making, and hopefully to be able to have the historical society open for visitors that day. Michelle had asked Charlie and he was going to discuss it with Dennis Nolan, President.

Heidi reported that Dan had gotten permission to have recreation activities on the school playground.

VENDORS- Clarence had attended the Bay Day Celebration in St. Albans Bay to see what they had for vendors.

The group reviewed a draft vendor application. Space is limited to 20 vendors . The fee is \$25 per table but the fee will be waived for not-for-profits such as the churches.

The issue of insurance came up. Heidi will check with VLCT and Swanton Market Manager, Randy Pilon.

The flyer should also say that food vendors that would compete with the Fire Dept BBQ should start at 1:00pm when the FD sale is over.

It was noted that FD items are still in the garage.

KIOSK- Heidi took pictures of two kiosks in the area and will forward to a few contractors for bids.

FOOD- Food trucks will be used for hours after the Fire Department BBQ is over. Heidi confirmed the Fire Department will cook from 11:30 to 1:00pm C&M Concessions, Mark and Cheryl Langlois, have confirmed they will set up at 10:00 and start to cook around 1:00pm.

Ice Cream cones were discussed. A donation from Ben and Jerrys will be requested. Having the police hand out ice cream cones was suggested. Having rescue on site was also suggested.

Richard has mowed the lawn again.

ELECTRICITY- Eric Rainville will be installing the electricity on July 11th.

PETTING ZOO- The petting zoo was mentioned again. Richard Flint was not present to discuss this.

ADVERTISING- times of activities will be filled in on the flyer. T-shirts with a logo were discussed for prizes. Heidi will get some pricing for the next mtg.

DECORATIONS – Clarence suggested red white and blue banners for the performer’s wagon and porch. Lights were also discussed.

MEETINGS-Next meeting date will be July 23 @ 6:00.

ADJOURNMENT

Steve adjourned the meeting at 7:40pm.

Minutes respectfully submitted by:

Heidi Britch-Valenta, Town Administrator July 23, 2019  
Heidi Britch-Valenta Date

