

# WHERE WILL MY DRIVEWAY GO?

**GUIDE FOR WORKING WITHIN  
THE VERMONT STATE  
RIGHT-OF-WAY FOR  
RESIDENTIAL ACCESS PERMITS**

## Did you know?

- 1) Before work begins within the State Right of Way, an access permit application is required and must be approved.
- 2) An access permit is required to keep you safe and to keep the traveling public safe while you are doing work within the State Right of Way. It is also needed to protect state infrastructure and to ensure that the proposed work will not impact water quality.

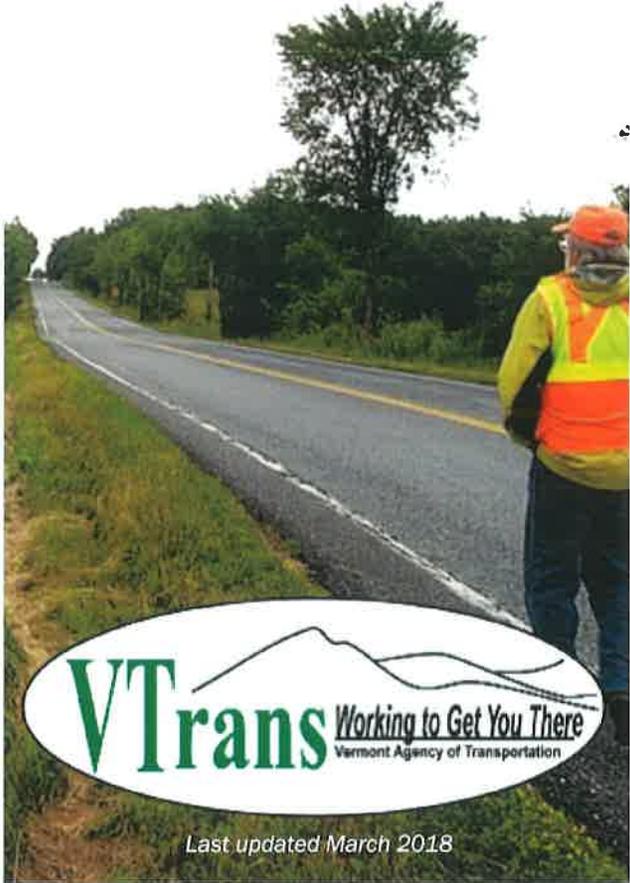


## Is a Commercial/ Industrial Access Permit needed?

Developments that attract 75 or more vehicles in the peak travel hour may require special consideration for driveway design on the main highway, such as turn lanes. A preliminary plan should be submitted along with your application. A traffic impact study may be required depending on the intensity of the development.

### Commercial or Industrial Access Permits:

Development Review &  
Permitting Services  
One National Life Drive  
Montpelier, VT 05633-5001  
(802) 828-2653



# WHAT IS REQUIRED TO BUILD A DRIVEWAY?

## 1) Obtain a permit application.

Visit [vtrans.vermont.gov/planning/permitting](http://vtrans.vermont.gov/planning/permitting)

-OR-

Contact the nearest VTrans District Office, using the map and contact information provided on the right.

## 2) Fill out the application.

This includes completing a plan/sketch of the location and design of the proposed driveway.

## 3) Mail the application.

Send the completed permit application and plan/sketch showing your proposed driveway location and design to the closest district office, where it will be reviewed by an Agency technician.

## 4) Inspection.

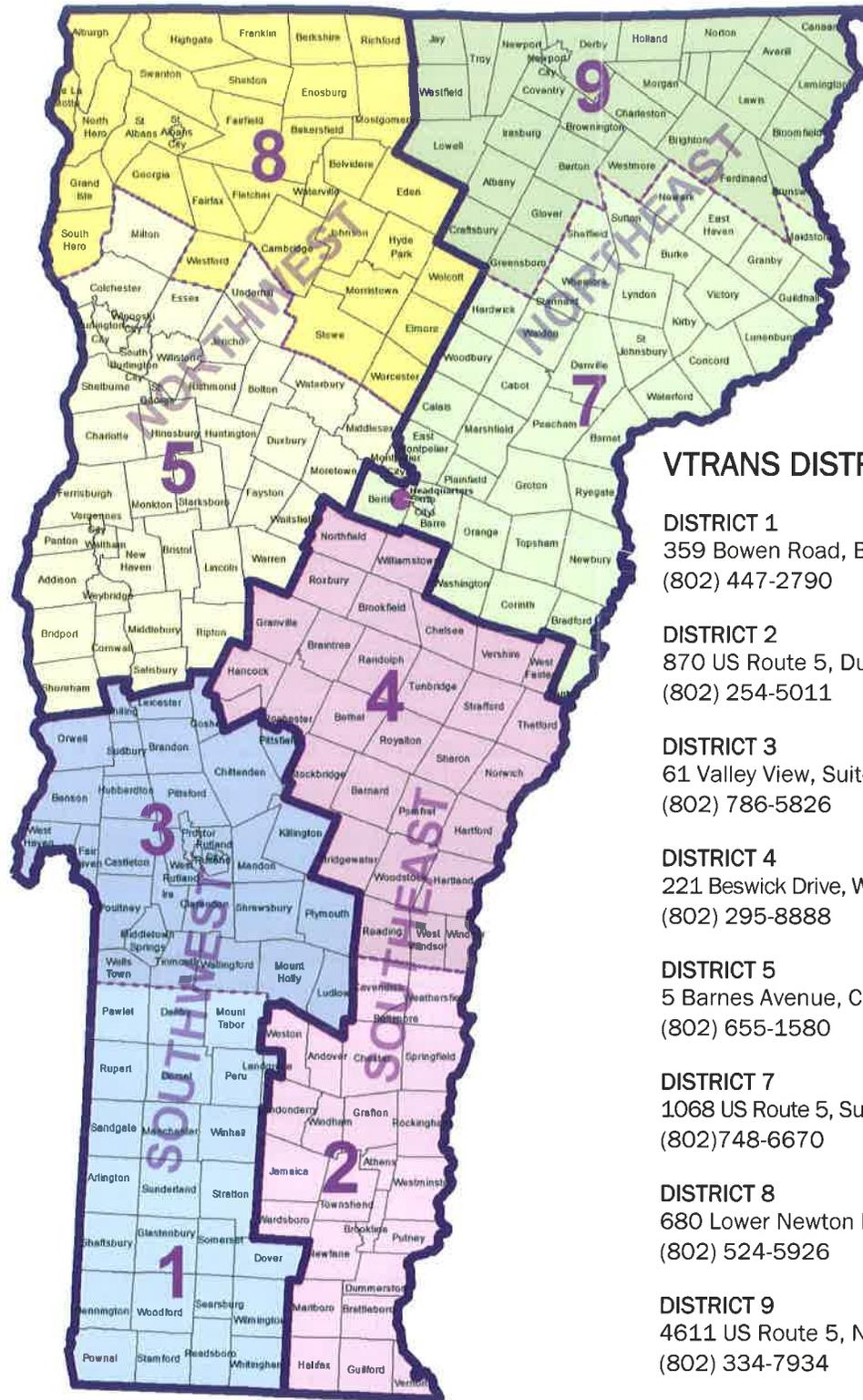
The proposed site will be inspected by VTrans staff.

## 5) Permit issued.

Residential driveway permits are issued by the District offices and commercial driveway permits are issued by the Permitting Services Section.

## 6) Final inspection.

Upon completion of your work, a final inspection will be conducted to determine if the driveway has been constructed in accordance with the permit conditions.



## VTRANS DISTRICT OFFICES

### DISTRICT 1

359 Bowen Road, Bennington, VT 05201  
(802) 447-2790

### DISTRICT 2

870 US Route 5, Dummerston, VT 05301  
(802) 254-5011

### DISTRICT 3

61 Valley View, Suite 2, Mendon, VT 05701  
(802) 786-5826

### DISTRICT 4

221 Beswick Drive, White River Junction, VT 05001  
(802) 295-8888

### DISTRICT 5

5 Barnes Avenue, Colchester, VT 05446  
(802) 655-1580

### DISTRICT 7

1068 US Route 5, Suite 2, St. Johnsbury, VT 05819  
(802) 748-6670

### DISTRICT 8

680 Lower Newton Road, St. Albans, VT 05478  
(802) 524-5926

### DISTRICT 9

4611 US Route 5, Newport, VT 05855  
(802) 334-7934