



**Highgate Elementary School  
Board of Director's Special Meeting Minutes  
AUGUST 14, 2018 7:00pm**

**1.0 CALL TO ORDER:** A meeting of the Highgate Elementary School Board of Directors was called to order on August 14<sup>th</sup> at 7:02 PM by Chris Shepard, School Board Chair. Those in attendance included:

- Chris Shepard, Board Chair
- Lisa Wells, Vice-Chair
- Ryan Young, Board Clerk
- Stephen Scott
- Richard Flint
- Patrick Hartnett, School Principal
- Abe from R&A Enterprises Roofing

**2.0 AGENDA AMMENDMENTS: (0)**

**3.0 FUTURE BOARD MEETING DATES:**

- Highgate Board Meeting – September 13, 2018 at 6:30PM
- FNWSU Board Meeting – September 5, 2018 6:30 at MVU

**4.0 ROOF REPAIR DECISION AND AWARD**

The board discussed the three roof options. The board thought that option 3 with the TPO (Thermoplastic Olefin) plan best fit their needs.

**Action:** *Richard Flint moved, seconded by Steven Scott to accept the roofing contract with R& A Enterprises for a total amount of \$108,000. The board approved the motion on a 5-0 vote.*

The board walked to preview the property that the Select-Board would like to be transferred to the Town of Highgate.

**5.0 ANTICIPATED EXECUTIVE SESSION**

**Action:** *A motion was made by Richard Flint to enter executive session to discuss a legal issue as the answer to the question "Would premature public knowledge would clearly place the Board or other party at a substantial disadvantage" was yes; the motion was seconded by Stephen Scott. Vote: 5:0*

The Board entered executive session at 7:50 PM

The Board exited executive session at 8:19 PM

**6.0 ADJOURNMENT:**

**Action:** *Richard Flint made a motion to adjourn the Highgate Elementary School Board of Director's Meeting at 8:21 PM; the motion was seconded by Stephen Scott.*

**Vote:** 5-0

Recorded by: Ryan Young: School Board Clerk