

**Highgate Recreation Commission
Board Meeting Minutes
Monday, January 6, 2020**

The Highgate Recreation Commission (HRC) board meeting was called to order at 5:35pm by Ty Choiniere. The meeting was held at the Highgate Town Office. Board Members in attendance were:

Ty Choiniere, Chairman	Dan Beauregard, Recreation Director
Mark Gilbert, Co Chairman	Ryan Maskell, Director
Karen Gagne Fortin, Secretary	Brian Spears, Director
Brian Fortin, Director	

Guest: Tom Conley, Sharon Bousquet, Tom Conley and Marc Bessette

Public Comments: None

Secretary's Report:

The secretary's report from the December 16, 2019 meeting was reviewed by all in attendance. A motion was made by Brian Spears to accept the minutes. Seconded by Brian Fortin. All in favor, motion carried.

Treasurer's Report:

A motion was made by Brian Spears to accept the check warrants as presented. Seconded by Brian Fortin. All in favor, motion carried.

Director's Report:

Dan presented his director's report. He stated that Bernie Tremblay is interested in refereeing the 3&4 basketball games for the rest of the year.

Dan reported that Jeremy came on Thursday and the lights are currently working.

Dan stated that the Live Barn in the lobby is currently not working but it is recording.

The back-hallway door usage was discussed and agreed that should only be for emergency exit only.

Dan stated that the contract with Alex from the Department of Corrections is due for renewal. A motion was made by Ryan Maskell to give Dan permission to accept the contract if the hourly fee is lower than the last contract. Seconded by Mark Gilbert. All in favor, motion carried.

New Business:

Marc Bessette asked what our current cleaning policy is. Marc explained he found the men's restroom to be dirty and no toilet paper at one of the last varsity games. Ryan asked about the cleaning plan that was put together. Ty stated the plan is currently not being followed. Karen added that the bathrooms should be checked every day, especially the days of varsity games. Everyone who comes through the doors are our customers and many have been traveling more than an hour to attend a game. The first place many go when they enter the building is to use the restrooms.

Veterans Memorial: The Highgate Parks and Rec are currently working on the Veterans Memorial in the park. Brian Spears stated he received a price to install a new slab 5 inches thick and stamped for \$11,000. Camp Precast has generously offered to donate the side walls so more veterans names can be added. The question was raised where the money will come from to complete this project prior to Memorial Day. Sharon stated any funds voted on at town meeting would not be available until July 1st. Karen suggested we send out a donation letters to area businesses. Ty asked if she would work with Dan on getting a letter written so we can send it out. It was also suggested that the Highgate Rec put a team together and play the Defenders and money raised would benefit this project. Ryan stated he would try to arrange this.

Deck the Homes: The winners of the Deck your Homes were David Tremblay and Fred Petig. Sharon stated she would like to see 25-50 homes in town take part next year. Ty stated we needed to get a Thank you sent out to Marshall Ploof for his time and the use of the bus to bring the judges around.

Ice Usage. Dan presented the December Ice usage that he will have Wendi bill out.

A few upcoming dates to keep in mind:

Monday, January 20th at 8pm a varsity make-up game.

Wednesday, January 29th 6pm and 8pm a MVU boys and girls double header.

Wednesday, February 12th at 8pm the Milton vs MVU Boys Varsity game. Expecting a big crowd.

Sunday, March 15th the last day of ice.

Turf: It was discussed to install the turf on March 22nd and 23rd and ready to use on March 27th. Send a message to the renters about when the turf will be ready and begin booking.

Plastic Barriers: Ty made a motion to purchase two plastic barriers like the public works department has, not to exceed \$250. Brian Spears seconded the motion. All in favor, motion carried.

It was discussed and agreed the next meeting will be held on February 3rd.

Karen stated that John Sheets is interested in becoming a member of the Highgate Recreation Commission. She gave Dan his contact information to invite him to the next meeting.

A motion was made by Ryan Maskell to adjourn the Highgate Recreation Commission meeting. Seconded by Brian Spears. All in favor, motion carried.

Minutes Submitted by

Karen Fortin
Highgate Recreation Commission Secretary