

**Highgate Recreation Commission
Board Meeting Minutes
Monday, October 5, 2020**

The Highgate Recreation Commission (HRC) board meeting was called to order at 5:30pm by Ryan Maskell. The meeting was held at the Highgate Arena. Board Members in attendance were:

Ty Choiniere, Chairman	Brian Fortin, Director
Ryan Maskell, Vice Chairman	Brian Spears, Director
Karen Gagne Fortin, Secretary	Shari Rainville, Director
Mark Gilbert, Director	

Public Comments: None

Treasurer's Report:

The treasurer's report was presented and reviewed by all in attendance. A motion was made by Brian Spears to accept the check warrant. Seconded by Mark Gilbert. All in favor, motion carried.

A question was raised about the electricity cost of \$7600 for 3 months. Ryan was going to check in with Shelly. Karen suggested to see if we could compare to the same time frame from last year.

Secretary's Report:

The secretary's report from the September 21, 2020 meeting was reviewed by all in attendance. A motion was made by Brian Spears. Seconded by Brian Fortin. All in favor, motion carried.

Old Business:

Recreation Garage: The roof is complete, except for the ridge cap. Ryan is going to meet with Mark Capsey from the St. Albans Tec Center to see if his Building Trades class would be interested in completing the walls. Mark stated that conduit for the electricity has been ran from the building. Butch will remove the topsoil and bring in stone. The doors should be delivered next week.

Fall Sports:

Ryan stated that he has received good feed back. Numbers are low but it sounds like many of the 4th graders are playing on the 5th&6th grade teams. The shirts have been handed out. Shari asked if she could have a few more games for the 1&2 group. Mark suggested that the Rec Commission purchase a few of the electronic whistles that MAHA purchased for their coaches. That way there are no issues with sharing a whistle. Karen stated that hopefully we can have a Spring Soccer league on the turf to help build our numbers.

We had to cancel the Cross Country due to lack of participants.

Ice In Prep:

The ice surface with 1/8 of inch of clear water needs to be ready for Viking Ice Painting for October 16th. At the September 21st meeting we approved a motion to not to exceed \$2500 for the painting. The bid came in at \$2600 due to the cost of the hotel. A motion was made by Brian Spears to add the \$100 not to exceed \$2600 for Viking Ice Painting. Seconded by Mark Gilbert. All in favor motion carried.

Mark added the paint has been ordered. Ty stated that Trane will be here October 7th to replace the sensor.

Folding Chairs: Karen stated that we will need 15-20 chairs at each end for players to put their skates on. Karen suggested reaching out to the Highgate Fire Department to see if they have any the Highgate Rec could borrow for the season. Karen will contact the Highgate Fire Department.

Zamboni: Brian Spears stated that a new board brush needs to be ordered. It should have an oil change and service tune up. Mark will check with his contact at Cairns arena to see who they use. We are good on blades. They pick up every other week.

Warm Side Painting: It was suggested that we paint during the season since we will not be using the hallway for locker rooms during the week. It was suggested to gate off the hallway.

Advertisements: The following signs need to come down Mylan, Aubuchon Hardware and Liberty Propane.

Lobby Tables: Move the tables from the lobby.

Nov 3rd Elections: Karen reminded everyone that elections will be held in the lobby and there will be no practices that night.

Guidelines: Ryan suggested that we meet with each group that is renting to review the rules, traffic flow and expectations. Karen stated that MAHA is planning on Parent Meetings the week of the 19th.

Garbage Cans: Ty asked if we should order more of the 3 connected garbage cans for recycling. It was suggested to purchase just the two sets.

Fogger: The fogger to sanitize has been delivered.

Mini Nets: We received two quotes for the mini hockey nets. A motion was made by Mark Gilbert to purchase two pair of 3x4 mini nets from Becker at \$550 a pair that are strung for \$1500 including shipping. Seconded by Brian Fortin. All in favor, motion carried.

A motion was made by Ryan Maskell to move into executive session. Seconded by Mark Gilbert. All in favor, motion carried.

A motion was made by Ty Choiniere to move out of executive session. Seconded by Brian Fortin. All in favor, motion carried,

The next HRC meeting will be held on Monday, October 19, 2020 at 5:30pm at the Highgate Arena.

A motion was made by Mark Gilbert to adjourn the Highgate Recreation Commission meeting. Seconded by Brian Spears. All in favor, motion carried.

Minutes Submitted by

Karen Fortin
Highgate Recreation Commission Secretary