

**Highgate Recreation Commission
Board Meeting Minutes
Monday, December 2, 2019**

The Highgate Recreation Commission (HRC) board meeting was called to order at 5:35pm by Ty Choiniere. The meeting was held at the Highgate Town Office. Board Members in attendance were:

Ty Choiniere, Chairman	Dan Beauregard, Recreation Director
Mark Gilbert, Co Chairman	Brian Fortin, Director
Karen Gagne Fortin, Secretary	Brian Spears, Director
Missing: Ryan Maskell, Director	

Public Comments: None

Secretary's Report:

The secretary's report from the November 18, 2019 meeting was reviewed by all in attendance. A motion was made by Brian Spears to accept the minutes. Seconded by Mark Gilbert. All in favor, motion carried.

Treasurer's Report: Table

Director's Report:

Dan presented his director's report. He stated that he is still in need of a 3&4 boy's coach.

Dan stated that the Thanksgiving Skating (Nov 26th and Nov 28th) had low numbers.

Karen asked if the Holiday vacation skating had been scheduled. The schools are on vacation for two full weeks. December 23rd-January 4th. Dan stated he didn't think it was necessary to hold both Stick and Puck and Public Skating on the same day. Brian Spears asked about a New Year's Eve skate. In the past we have held it during similar public skating hours (2:30-4:00pm).

It was decided that Skate with Santa will be held on Friday, December 20th from 6-7:15pm. The MVU Varsity Girls will be asked to attend and help with the younger skaters. Ty asked for this to be added to the newsletter.

Dan presented the Deck the Homes applications. Highgate residents can register their decorated homes by December 16th if they would like them to be judged on December 20th.

Karen asked about the Livebarn promo information that can be sent out to the MAHA and High school families.

New Business:

The white lighted Christmas tree in front of the Memorial was donated by Mike and Sylvia Gagne. Brian S., Ty and Karen went and got the tree and decorated it.

Dan presented the November Ice bills. Karen stated that she did not agree that MAHA had rented 119 hours of ice in the month of November and asked that the hours be calculated again prior to the bills being sent out.

Mark stated that he has access to some shelving to be used either in the arena or stored until the recreation building is built.

Dan presented the Vermont League of Cities and Towns report. Dan stated that the fire extinguisher have already been checked and tags initialed and dated. Ty asked Dan to follow up with the other request.

Dan requested vacation time for December 26th, 27th and 28th. Karen and Mark both volunteered to run public skating and/or Stick and Puck on December 26th and December 27th.

A motion was made by Brian Spears to move into executive session and to include Dan. Seconded by Mark Gilbert. All in favor, motion carried.

A motion was made by Mark Gilbert to exit executive session. Seconded by Brian Spears. All in favor, motion carried.

A motion was made by Brian Spears to adjourn the Highgate Recreation Commission meeting. Seconded by Brian Fortin. All in favor, motion carried.

Minutes Submitted by

Karen Fortin
Highgate Recreation Commission Secretary