

**Highgate Recreation Commission
Board Meeting Minutes
Monday, March 4, 2019**

The Highgate Recreation Commission (HRC) board meeting was called to order at 5:39pm by Ty Choiniere. The meeting was held at the Highgate Arena Office. Board Members in attendance were:

Ty Choiniere, Chairman	Brian Fortin, Director
Ryan Maskell, Director	Brian Spears, Director
Karen Gagne Fortin, Secretary	

Missing: Mark Gilbert

Public Comments: None

New Member: Karen stated that Mathieu Choiniere was unable to attend this meeting as he is out of town. He is planning on attending the meeting on March 18th.

Secretary's Report:

The secretary's report from the February 18, 2019 meeting was reviewed by all in attendance. A motion was made by Ryan Maskell, to accept the minutes. Seconded by Brian Fortin. All in favor, motion carried.

Check Warrants: The check warrants dated January 1, 2019 – February 7, 2019 were tabled until the next meeting. Due to some questions that were raised on Trane service contract.

Zamboni Room: The drainage from the Zamboni room was discussed

Injury: Discussed the incident where Bernie Delorme fell on the ice on March 2nd during the girl's playoff game.

Old Business:

Bathroom Update: Ryan stated that the lobby bathroom petitions are going to cost \$4200. Ryan stated he will get a quote for the bathroom flooring 17x9.

Locker Room Doors: Ryan stated the four locker room doors, including frames, closures and bolt locks are estimated to cost \$3500. Currently waiting on the delivery of the doors.

A motion to move into executive session was made by Ryan Maskell, seconded by Brian Fortin. All in favor, motion carried.

A motion to exit executive session was made by Ryan Maskell, seconded by Brian Fortin. All in favor, motion carried.

New Business:

Turf: Karen stated that she has started scheduling the turf with the start date of April 1, 2019.

Ty asked Brian Spears if he knew of a truck that could move the trailer to the rink. Alex will be out of town but will be able to send a work crew to help install the turf.

Donation: Karen stated that Franklin Recreation asked for the Public Skating Family Pass for next season to raffle off at their Winter Festival. A motion was made by Ryan Maskell to make the donation. Seconded by Brian Fortin. All in favor, motion carried.

The next Highgate Recreation Commission Meeting will be held on Monday, March 18th.

A motion was made by Ryan Maskell to adjourn the Highgate Recreation Commission meeting. Seconded by Brian Fortin. All in favor, motion carried.

Minutes Submitted by

Karen Fortin
Highgate Recreation Commission Secretary