

**Highgate Recreation Commission  
Board Meeting Minutes  
Monday, June 17, 2019**

The Highgate Recreation Commission (HRC) board meeting was called to order at 5:30pm by Ty Choiniere. The meeting was held at the Highgate Arena Office. Board Members in attendance were:

|                                     |                        |
|-------------------------------------|------------------------|
| Ty Choiniere, Chairman              | Brian Fortin, Director |
| Mark Gilbert, Co Chairman           | Ryan Maskell, Director |
| Karen Gagne Fortin, Secretary       | Brian Spears, Director |
| Dan Beauregard, Recreation Director |                        |

Missing: Lucas Tatro

**Public Comments:** None

**Contracts:**

**Snack Ba Contract:** Judy Laroche attended the meeting and presented the signed contract for the upcoming 2019-2020 season with 4 months rent in advance dated July 1, 2019.

**Pro-Shop Contract:** Jon Lashure attended the meeting and questioned some of the contract changes including the rental. After a discussion, Jon presented a signed contract for the upcoming 2019-2020 season.

**Secretary's Report:**

The secretary's report from the June 3, 2019 meeting was reviewed by all in attendance. A motion was made by Mark Gilbert, to accept the minutes. Seconded by Ryan Maskell. All in favor, motion carried.

**Treasurer's Report:** Ty presented the check warrants for review. A motion was made by Mark Gilbert to accept the minutes. Seconded by Brian Spears. All in favor, motion carried.

**Director's Report:**

Dan stated that Ron Underwood would like to hold pick-up baseball starting July 3<sup>rd</sup> until August 21<sup>st</sup>.

The library would like to hold Yoga at the arena on Sunday mornings July 7<sup>th</sup> until August 25<sup>th</sup> charging \$5 per person per session. The board had a few questions for Michelle at the library. Who is getting the money and who's insurance would cover the sessions? Dan will follow up with Michelle.

**Turf Out:** Turf will be rolled up on Sunday. Dan will be meeting with Alex on Tuesday to discuss the cleaning of the glass and bleachers.

**Pickle Ball:** Karen stated that someone had left a message on the Rec's Facebook page suggesting pickle ball be held later in the day so people can attend after work. Dan suggested 4-6pm. Karen suggested putting a video of pickle ball on our website and Facebook page so people can see what it is.

**Projects:**

**Planters:** Brian Spears stated that the planters have been delivered. He plans on moving them on Thursday and will have them ready to plant for the weekend.

**Parking Lot:** Ty asked if we should seal the parking lot this summer. Mark suggested we get three quotes.

**New Business:**

**Pallet Forks:** Dan stated he received the price of \$750 for HLA pallet forks. A motion was made by Mark Gilbert to purchase the pallet forks. Seconded by Brian Spears. All in favor, motion carried.

A motion to move into executive session and include Dan Beauregard was made by Mark Gilbert at 6:30pm, seconded by Ryan Maskell. All in favor, motion carried.

A motion to exit executive session was made by Mark Gilbert at 7:45pm, seconded by Brian Fortin. All in favor, motion carried.

A motion was made by Mark Gilbert to approve the Dan Beauregard's vacation request from August 12<sup>th</sup> – August 16<sup>th</sup>. Seconded by Brian Spears. All in favor, motion carried.

The next Highgate Recreation Commission Meeting will be held on Monday, July 1st at 5:30pm.

A motion was made by Ryan Maskell to adjourn the Highgate Recreation Commission meeting. Seconded by Brian Fortin. All in favor, motion carried.

Minutes Submitted by

Karen Fortin  
Highgate Recreation Commission Secretary