

**Highgate Recreation Commission  
Board Meeting Minutes  
Monday, August 3, 2020**

The Highgate Recreation Commission (HRC) board meeting was called to order at 5:33pm by Ty Choiniere. The meeting was held at the Highgate Arena. Board Members in attendance were:

Ty Choiniere, Chairman	Mark Gilbert, Director
Ryan Maskell, Vice Chairman	Brian Spears, Director
Karen Gagne Fortin, Secretary	Shari Rainville, Director
Dan Beauregard, Recreation Director	Brian Fortin, Director

**Public Comments: None**

**Secretary's Report:**

The secretary's report from the July 20, 2020 meeting was reviewed by all in attendance. A motion was made by Brian Spears. Seconded by Ryan Maskell. All in favor, motion carried.

**Treasurer's Report:** A motion was made by Brian Spears to approve the check warrants and treasurer's report for July 1, 2020 to August 1, 2020. Seconded by Ryan Maskell. All in favor, motion carried.

**Director's Report:**

Dan presented his report. A motion was made by Mark Gilbert to present the ATM contract with EGlobal to the selectboard for approval. Seconded by Brian Spears. All in favor, motion carried. Dan was asked to contact the EGlobal to see if they would remove the autorenewal agreement from the contract.

Dan stated that there were five business that took part in the site visit for the RFP. Deadline for questions is August 6<sup>th</sup>.

Dan presented prices and wording for the playground plaque in memory of Wayne Bushey. It was asked for more research in options. We will table until the next meeting.

The Whitetails Banquet will be held on two nights with a tent outside. Setting the tent up on Thursday. Ty wanted them to know that we will not be responsible for any items that come up missing if they set up table and chairs on Thursday.

Dan stated that Trane will be in next week to look at the sensor Monday, August 10<sup>th</sup> at 1:30pm.

**Projects:**

Electrical and Lighting: Dan is waiting to hear back from Eric with Rainville's Electric.

Recreation Garage: The materials have started to arrive. Ryan is hoping to begin on the 29<sup>th</sup> of August.

Trash Cans: Dan presented everyone with recycling cans for the lobby. It was suggested that we purchase 3 groups of the 3 cans as we need to separate the food waste from the garbage and recyclables.

**Summer Activities:**

Cornhole has 10 teams

Archery the numbers were low with 3 in the first class and 12 in the second class.

Pickleball had a group reach out and requested to change the scheduled time. That group is also working on getting more people to attend.

Rollerblading had 18 attending last week.

Floor hockey not as well attending by high school students as last year.

**Old Business:**

Some of the HRC attended the site visit on July 26<sup>th</sup> with Guy Choiniere. Dan stated that we would need to install signage. Karen suggested contacting RiseVT to see if they would help with the signage like they did with the walking path. Dan stated that a waiver would need to be signed each time someone took part in a Fun Run or event. This will also help with tracing if needed. Dan will be meeting with Guy again.

Fall Sports: Dan stated that Swanton Rec is only going to held Grades 1-2 and 3-4, no preschool or kindergarten this year. The school will run grades 5-6. Ty stated that Kristy Tatro has sent an email and has

the fields scheduled. Due to the change in the school schedule practices will not be after school and may present a conflict with our rec soccer in regard to the use of the fields.

Cross Country: Dan stated that he needs to find an instructor two nights a week for grades 3-6.

**New Business:**

Ice: A motion was made by Ryan Maskell to schedule the ice season to start on October 17<sup>th</sup> for ice rental. Seconded by Mark Gilbert. All in favor, motion carried.

Karen stated that ice contracts and ice request forms need to be sent out. The youth will be scheduling for the season after August 30<sup>th</sup>.

Hockey Camp: Dan stated that he has been in contact with Ian Smith from Kilian Hockey about running a camp the first weekend of ice. The cost would be \$140 per player for 5 hours of ice.

Grants: Dan stated that there are a few grants available. Ty asked for Dan to look into them more and bring to our next meeting.

HRC Logo: Table until the next meeting.

A motion was made by Ryan Maskell to move into executive session. Seconded by Brian Fortin. All in favor, motion carried.

A motion was made by Ryan Maskell to move out of executive session. Seconded by Brian Fortin. All in favor, motion carried.

The next HRC meeting will be held on Monday, August 17, 2020 at 5:30pm at the Highgate Arena.

A motion was made by Ryan Maskell to adjourn the Highgate Recreation Commission meeting. Seconded by Mark Gilbert. All in favor, motion carried.

Minutes Submitted by

Karen Fortin  
Highgate Recreation Commission Secretary