

**Highgate Recreation Commission  
Board Meeting Minutes  
Monday, September 21, 2020**

The Highgate Recreation Commission (HRC) board meeting was called to order at 5:33pm by Ty Choiniere. The meeting was held at the Highgate Arena. Board Members in attendance were:

Ty Choiniere, Chairman	Brian Fortin, Director
Ryan Maskell, Vice Chairman	Brian Spears, Director
Karen Gagne Fortin, Secretary	Shari Rainville, Director
Mark Gilbert, Director	

Guests: Marcy Stefanik, MAHA Vice President/Safety Coordinator

**Public Comments: None**

**Treasurer's Report: None**

**Secretary's Report:**

The secretary's report from the September 8, 2020 meeting was reviewed by all in attendance. A motion was made by Brian Spears. Seconded by Brian Fortin. All in favor, motion carried.

The secretary's report from the September 14, 2020 Special meeting was reviewed by all in attendance. A motion was made by Brian Spears. Seconded by Brian Fortin. All in favor, motion carried.

**Old Business:**

**Guidelines:** A motion was made by Ryan Maskell to include Marcy Stefaniak from the MAHA board in the guideline discussion. Marcy is MAHA's Safety Coordinator. Seconded by Ty Choiniere. All in favor, motion carried. Marcy stated that the Vermont State Amateur Hockey Association is requiring each association to have a safety coordinator and each team to have one that will report to Marcy.

Karen presented the board with Highgate Arena Guidelines for review. Mark asked that we add an updated statement and date at the bottom. A motion was made by Ryan Maskell to accept the Guidelines with noted amendments. Seconded by Ty Choiniere. All in favor, motion carried.

Marcy stated that MAHA will have a team roster and the person who is with each player at each practice listed. The roster will be handed in each day. Ty asked to add the time of the practice or game to the roster. MAHA will also be taking temperatures at the door. Marcy also want presented a waiver that MAHA will require. MAHA is planning on holding a parent meeting the week before ice is in. Ty stated that he will plan on attending those meeting to go over the guidelines and designated areas that teams will put skates on.

**Ice In:** Ty stated that at this time the start date is October 26<sup>th</sup>. With the start of ice going in 10 days prior. We received an quote from Viking Ice Painting to paint the ice once installed. Ryan asked Ty to ask for some clarification on the cost. A motion was made by Karen to hire Viking Ice Painting to put ice in and paint not to exceed \$2500. Seconded by Brian Spears. All in favor, motion carried.

Mark will order the required paint.

**Ice Schedule:** Ty and Karen will work on ice schedules Thursday. Ty stated that he has not heard back from Milton or Essex as of this meeting. He sent them a response asking what they needed for ice. He has not heard from St. Albans on ice rental as of this meeting.

**Men's League:** Brian Fortin asked if Men's League could use locker rooms. Two locker rooms per team not to exceed more than 6 players to a locker room. Teams will be required to wear masks. Locker room bathrooms will not be available for use. Brian Fortin suggested set rosters for tracing purposes. Ty stated that we allow ½ between games so the locker rooms can be fogged. Game times will be 5:45pm and 7pm.

A motion was made by Mark Gilbert to allow the Highgate Men's League to use the locker rooms. Each team will be assigned two locker rooms, with no more than 6 players per locker room. Seconded by Shari Rainville. 6 Yes and 1 No. Motion carried.

**Job Postings:**

Ty stated that he presented the job postings to the selectboard at their September 17th meeting and both postings were approved. As of this meeting they have not been posted.

**Garage:** Ryan stated he did not have a date when the steel for the roof would be delivered. Ty stated that Eric can be called anytime for the electrical work. It was suggested that we use the remaining lights to use in the garage.

**New Business:**

**Soccer Update:**

Shari who is coaching grades 1 & 2 thought their first game went well in Swanton. They are scheduled for a game on Thursday and Saturday. Ryan stated he is working on a few more games to be scheduled.

Grades 3&4 have started their games as well. Ryan stated he has one more game to add to their schedule. Ty stated that he is waiting to hear back from Grizzly Graphics on the shirts.

**Hedges:** Kevin Flint trimmed the hedges and bushes in the front of the building.

**Baseball Equipment:** Brian Spears stated that he picked up all the baseball bases and other equipment from the fields and put away for the season.

A motion was made by Ryan Maskell to move into executive session. Seconded by Brian Fortin. All in favor, motion carried.

A motion was made by Brian Fortin to move out of executive session. Seconded by Shari Rainville. All in favor, motion carried.

The next HRC meeting will be held on Monday, October 5, 2020 at 5:30pm at the Highgate Arena.

A motion was made by Mark Gilbert to adjourn the Highgate Recreation Commission meeting. Seconded by Brian Fortin. All in favor, motion carried.

Minutes Submitted by

Karen Fortin  
Highgate Recreation Commission Secretary