

**Highgate Recreation Commission
Board Meeting Minutes
Wednesday, September 4, 2019**

The Highgate Recreation Commission (HRC) board meeting was called to order at 5:30pm by Ty Choiniere. The meeting was held at the Highgate Arena Lobby. Board Members in attendance were:

Ty Choiniere, Chairman	Brian Fortin, Director
Mark Gilbert, Co Chairman	Ryan Maskell, Director
Karen Gagne Fortin, Secretary	Brian Spears, Director
Dan Beauregard, Recreation Director	

Missing: Lucas Tatro

Public Comments: None

Secretary's Report:

The secretary's report from the August 19, 2019 meeting was reviewed by all in attendance. A motion was made by Ryan Maskell, to accept the minutes. Seconded by Brian Spears. All in favor, motion carried.

Treasurer's Report: The check warrants were presented. A motion was made by Ryan Maskell to accept and sign the check warrants. Seconded by Brian Fortin, motion carried.

Ty asked Dan what the current expenses for the lobby bathrooms. We are currently at \$7900.00 with the flooring and petition costs coming out of last years budget. The total will be under \$14,000. The cost includes the removal of old bathrooms and purchasing new bathroom counter tops, sinks, hand dryers, mirrors, toilet seats and faucets.

Director's Report:

Dan stated that soccer registration numbers are Pre-K (20), Grades 1&2 (3 teams) and Grades 3&4 (2 teams). They will be starting this week. Dan stated that he has tried contacting Dawn Fournier for Franklin and have not received a response. Karen stated that she will try to get in touch with Dawn and will find out who to contact for Sheldon.

Cross Country the numbers are low. Ty stated that there are only four taking part in the MVU middle school cross-country. Mark stated Anna Bruckner may be interested in coaching our cross-country program.

Dan stated that the cost for the conference for the Vermont Parks and Recreation on October 10th and 11th at Lake Morey is \$195 for the weekend or \$130 for one day. This cost does not include accommodations. A motion was made by Ty Choiniere to pay for Dan to attend one day and asked Dan to choose the day that would most benefit him. Seconded by Ryan Maskell, motion carried.

Dan stated that the cornhole league went well. Karen stated that she will have the lobby plaque updated with the winner's names. Brian F. stated that it was suggested that we consider having a competitive and non-competitive league. They can be held on the same night it just makes it more fun for teams at the different levels. It was also suggested to hold a Spring League on the turf.

Men's League Hockey: Karen stated that she did ask Mark Deso if he would want to schedule the referees through the arbiter if all the players were to be registered under USA Hockey. Mark is not interested in scheduling those games.

It was suggested that teams have a roster of up to 15 players. If a team is short players they can pull from other teams. No more brining in players that are not in the league to play a game. Dan was asked to schedule a meeting with the team captains. Brian F. stated that we might be down to four teams.

Projects:

Ty stated that mop board needs to be put on in the lobby bathrooms before he can put three coats of wax on. Ryan will check with Chris Shepard when to expect this done.

Office: Dan will be moving to the Zamboni Office. Mark stated that the floors, walls and ceiling needs to be painted.

Milton Locker Room: Ryan has a plumber coming to measure for the bathroom and showers. Ty stated that the back storage area will need to be cleaned.

Recreation Shed: Ryan has received three quotes for the concrete and quotes for the doors. We will have to check with the town on the necessary permits.

Athletica: Dan stated the new goal netting and polyboard has been ordered. Dan needs to contact them on the bumpers at the end of the benches where the glass starts. The bumpers we currently have won't stay on the glass.

New Business:

Pepsi: Dan and Mark met with Pepsi. Pepsi can restock the machines weekly. We are also interested in having an outside machine from April 1st to November 1st during Little League and Fall Sports. They will need to check the contract and talk to the snack bar to see how the commission currently works.

Ice In: It was decided that the compressors will be turned on September 21st and plan to lay water the 22nd. Dan will need to order 6 white paint and 4 blue. We will include the MVU, MAHA and Milton logos on the ice.

Crossroads: Dan stated that he was approached by Crossroads, the afterschool program to run a Friday program from 3-5pm. The board asked Dan to invite Crossroads to our next meeting.

Whitetails: Whitetails in scheduled for Saturday, September 14th. They have asked Alex's crew to set up tables on Thursday, September 12th. Dan was asked to contact Alex to arrange for the arena cleaning by Wednesday, September 11th.

Live Barn: Dan stated that there are still questions and concerns on the Live Barn contract. Dan was also asked to contact Comcast to check what we would need to hook up Live Barn.

Trailer: Ryan will ask Scott Bessette about moving the trailer.

Part-Time Employee: Dan was asked to get the part-time employee job posted.

The next Highgate Recreation Commission Meetings will be held on Monday, September 16th at 5:30pm.

A motion to move into executive session was made by Mark Gilbert. Seconded by Brian Spears. All in favor, motion carried.

A motion to exit executive session was made by Brian Fortin. Seconded by Mark Gilbert. All in favor, motion carried.

The next Highgate Recreation Commission Meetings will be held on Monday, September 16th at 5:30pm.

A motion to adjourn was made by Mark Gilbert. Seconded by Brian Fortin. All in favor, motion carried.

Minutes Submitted by

Karen Fortin
Highgate Recreation Commission Secretary