

TOWN OF HIGHGATE

Village Core Master Plan Mtg.

August 13, 2019 @ 6:00

Present were: Steve LaFar; Woody Rouse; Clarence Miller, Sue Cota, Michelle Beaulieu, Virginia Holiman, Evangeline Larocque, Luc Dupuis, Ken Thompson, Bruce Ryan, Paloma Valenta, Richard Noel and Heidi Britch-Valenta.

A working meeting started at 6:00pm because Steve LaFar was delayed from attending. The group marked out vendor sites, hung lights and photos and set up tables.

CALL TO ORDER- Steve called the meeting to order at 7:40pm.

HISTORICAL VIDEO- A quick update on the video was given by Virginia. Channel 15 is not able to provide a videographer for the event. We are able to loan the cameras and do it ourselves if we have a short training on the equipment. Heidi offered to do this because she had past experience. Michelle thought her son, Cole, might be willing to do this and he has taken the training already. The discussion ended with Cole being the videographer for the event. He will connect with Channel 15 to get the camera.

This may save us money to not pay for the camera work but we will still want to have the editing done by Channel 15 at a rate of \$50 per hour.

SOUND SYSTEM- David Stetson had submitted a proposal to do the set-up of our system and to provide another system for outside music and to be at the mixer for the evening music. He gave an estimate of \$800 but dropped it to \$400 when he realized we didn't have the funding to work with him. He offered to do it at half rate and asked if we could list him in our sponsors. Richard made a motion to work with David Stetson on sound for the event for \$400. Woody seconded the motion. APPROVED.

BUDGET- The budget was discussed. There was still \$740 remaining from the B&J grant and \$595 left from the clean-up funds. Vendors fees had also produced \$275 in revenue.

No update on the Ben and Jerry's ice cream request yet.

Department of Corrections is not available on Saturdays. Heidi asked if they would come on Sunday to help clean up but they have not replied.

VENDORS- We have 16 confirmed paid vendors but two have cancelled. We also have C& M concessions for BBQ who were not charged because they were the only food for the event after the Fire Dept BBQ. We also have Rick Lansing who has a drink stand who will set up next to the end of the garage to get electricity. He stopped by to see the site but has not paid yet.

TSHIRTS- T-shirts were handed out.

PLANTS- Virginia and Amy Bouchard will pick up planters at H & B on Friday am between 8-9am. Everyone will be meeting at the site by 9am.

OTHER PARTY ENTERTAINMENT – We talked about the list of people who are willing to get in the dunk tank. Erica Benoit, Sharon, Pat Hartnet, were already on the list. We will look for others. Heidi will pick it up sometime this week.

OTHER- Governor Scott came to town on Saturday. Woody, Evangeline, Virginia, Richard, Sue and Heidi were there for the committee. There was a small crowd that came and there were 33 bikers in the group. There was a nice article in the Messenger with the picture with the Governor wearing one of the Team Highgate Shirt. was visiting Highgate on a bicycle with the RISE VT group on Saturday the 10th. We will be making a welcome wagon and hope people can attend at 11:15am.

MEETINGS-Next work date date will be Aug. 16 @ 9:00am on the site.

ADJOURNMENT

Steve adjourned the meeting at 7:58pm.

Minutes respectfully submitted by:

_____, Town Administrator _____
Heidi Britch-Valenta Date