

**TOWN OF HIGHGATE**  
**Village Core Master Plan Mtg.**  
**September 24, 2019 @ 5:30**

Present were: Steve LaFar; Woody Rouse, Clarence Miller, Sue Cota, Evangeline Larocque, David Roddy, Mary Laroche, Richard Noel, and Heidi Britch-Valenta.

**CALL TO ORDER-** Steve called the meeting to order at 5:30pm.

MINUTES- Richard made a motion to accept the meeting minutes from September 10, 2019. Woody seconded the motion. APPROVED.

**INTERVIEW WW ENGINEERING FIRMS-** The group had scheduled interviews from consulting firms that had submitted a proposal in response to the Request for Qualifications.

Dubois and King, Jon Ashley and Chris Sargeant  
Otter Creek, John Keirnan and Robert Clark  
Stone Environmental, Amy Macrellis  
AES Northeast, Gregory Swart, Bradley Noviski, Paul DeDominicas, and Peter Garceau

The group discuss their opinions and what the next steps would be. They committed to getting back to the firms within 2 weeks. Heidi will reach out to Lynette Claudon, ANR WW Planning Advance program to discuss next steps for the project.

**MEETINGS-**Next meeting on October 1<sup>st</sup> at 6:00pm. This will be a recap of community celebration, budget update and other topics. Greta Brunswick will attend to discuss brownfield status.

**ADJOURNMENT**

Steve adjourned the meeting at 8:15pm.

Minutes respectfully submitted by:

  
Heidi Britch-Valenta

  
Date