

***Town of Highgate***  
**SPECIAL SELECTBOARD MEETING**  
**January 6, 2014 at 8:40pm**  
**Approved Minutes**

NOTE: a quorum of the Selectboard attended the regularly scheduled Planning Commission meeting to participate in the sidewalk local concern and alternatives meeting. Following that presentation they went into deliberative session with the PC to discuss terms of appointment and board representation.

Present: Henry Rainville, Steve Bushey, Andy King, Luke Choiniere  
Heidi Britch-Valenta, Highgate Town Administrator

**CALL TO ORDER-** Chairman, Henry Rainville, called the meeting to order at 8:40 and proceeded to lead the group in the pledge of allegiance.

**OTHER BUSINESS**

**Municipal Roof-** Rainville reported that he had sealed the municipal roof at the leak site and that this should resolve the issue.

**Emergency Shelter-** Rainville provided an overview of the recent need to open an emergency shelter. The Highgate Elementary was the site and they provided considerate and consistent support to the Town and to the Red Cross workers. The emergency plan will be updated to include new contacts. The board also discussed improving the capacity of the school to serve as a shelter by creating a connection for power to the old school so that in the event of an outage there would still be water service to the new school where the residents would be housed.

**B-25 Bridge recap-** The board discussed the presentation by AOT representatives at the last Selectboard meeting. They wanted to further the discussion by forwarding the information about adjoining landowners being willing to sell their parcel to improve the location of the bridge. They asked to have the engineer come back to the board to discuss the proposal further.

**DRB & PC Appointments-** the board discussed the previous appointments in light of the recent request for a shift in meeting dates and scheduling conflicts of the board members.

MOTION; Steve Bushey made a motion to amend the previous appointments to the board terms as follows:

**DEVELOPMENT REVIEW BOARD:**

Pauline Decarreau- 1 year term

Tim Reynolds- 3 year term

Julie Rice- 2 year term

Woodbury Rouse- 2 year term

Rick Trombley- 3 year term

**PLANNING COMMISSION:**

David Cadieux- 1 year term

Luc Dupuis- 2 year term

Tim Reynolds- 1 year term

Julie Rice- 1 year term

Bruce Ryan- 2 year term

Woodbury Rouse- 3 year term

Rick Trombley- 3 year term

Note: these appointments are to correct and supercede the list of appointments in the Selectboard minutes dated December 19, 2013. wsd

Andy King seconded the motion. Motion carried.

**ADJOURN-** Luke Choiniere made a motion to adjourn the meeting at 9:30pm. seconded by Andy King. Motion carried.

Respectfully submitted,

Approved,

Heidi Britch-Valenta

Henry Rainville \_\_\_\_\_