

**Highgate Recreation Commission
Board Meeting Minutes
Monday, September 16, 2019**

The Highgate Recreation Commission (HRC) board meeting was called to order at 5:37pm by Ty Choiniere. The meeting was held at the Highgate Arena Office. Board Members in attendance were:

Ty Choiniere, Chairman	Brian Spears, Director
Mark Gilbert, Co Chairman	Brian Fortin, Director
Karen Gagne Fortin, Secretary	Dan Beauregard, Recreation Director

Missing Board Members: Lucas Tatro and Ryan Maskell

Guest: Judy Laroche, Joyce Ashton and Carol Lizotte

Public Comments: None

Treasurer's Report: No Report for this meeting

Secretary's Report:

The secretary's report from the September 4, 2019 meeting was reviewed by all in attendance. A motion was made by Brian Spears, to accept the minutes. Seconded by Brian Fortin. All in favor, motion carried.

Pepsi: Judy Laroche asked about the new machines and had questions on inventory and who would be responsible for machine jams etc.? Judy stated that she needs to place an order for the first week in October. Dan will contact Tom Chagnon from Pepsi to set up a meeting with Judy, Tom and himself.

Crossroads: Carol Lizotte and Joyce Ashton explained that the state funded program Crossroads which is the after school program is now requiring them to hold Crossroads 5 days a week. The Highgate Library was lined up to do a Science and Recreation program, but had to cancel. The Crossroads program is currently looking for a place to hold this program. Ty stated unfortunately there is not space at the arena to hold a program like this due to the ice ben put on. Ty asked for them to touch base on September 30th if they were able to find anyone interested in running that program. Ty added that we could possibly run a summer program in conjunction with the summer school schedule.

Director's Report:

Dan stated that grades 3-4 have their full game schedule. Pre K and Kindergarten will practice on Wednesdays and Saturdays. Grades 1-2 practice once a week with games on Saturday. All teams have received their shirts.

Cross Country had their first practice on Thursday, September 12th. Dan stated that Anna thought the first practice went well. Anna had participates bring a friend to run to the September 16th practice. It was agreed to purchase shirts for the Cross Country program.

Whitetails went well. Dan stated that there were over 500 people. Dan asked if there was a contract or agreement for the Whitetails? Dan will check with the town office if the \$1000 rental payment has been received.

Dan stated that he is waiting to hear back from Milton on their practice times. He hasn't added any High school or MAHA ice times to the schedule yet.

Dan stated that he plans on opening up the Rec basketball registration after our next meeting. Tim Luneau has asked about holding a basketball camp or open gym.

Project Update:

The walls and floor needs to be painted in Dan's new office.

The lobby bathrooms are complete. The floor needs to be waxed and changing tables need to be hung in each bathroom.

Men's League: Table (Ryan)

Live Barn: Dan stated that Live Barn agreed with the first edit to the contract. Mark Gilbert made a motion to accept the contract with edits. Seconded by Brian Fortin. All in favor, motion carried.

Part Time employee: Ty stated we need to get a posting for the part time employee posted.

Ice In Schedule: Dan needs to schedule a day for Trane to come in and test the system. The compressors will go on Saturday, September 21st. Brian Spears and Brian Fortin plan on laying the water on Saturday. The goal is to have the ice on and painted white on Sunday. Mark stated that he and Dan can begin painting the lines on Monday.

Zamboni: Will need to schedule to have the Zamboni serviced. The carburetor needs to be cleaned and motor needs a tune-up.

VHV: The service contract will remain the same as previous years. The cost for 1 major inspection in the fall for \$2520.

Lamoille Rail Trail: The Lamoille Valley Rail Trail will be holding a meeting on Tuesday, October 1st. Everyone was in agreement that Dan should attend. Karen stated that it needs to be stressed that we have the ample parking with access to bathrooms and food. A motion was made by Brian Fortin for Dan to attend the Lamoille Valley Rail Trail meeting. Seconded by Mark Gilbert. All in favor,

Dan is signed up to attend the Recreation Meeting held at Lake Morey on Thursday, October 10th.

Dan stated that he will be off on Saturday, September 28th.

A motion to move into executive session and include Dan Beauregard was made by Mark Gilbert, seconded by Brian Fortin. All in favor, motion carried.

A motion to exit executive session was made by Mark Gilbert, seconded by Brian Fortin. All in favor, motion carried.

The next Highgate Recreation Commission Meeting will be held on Monday, October 7th and 21st at 5:30pm.

A motion was made by Brian Fortin to adjourn the Highgate Recreation Commission meeting. Seconded by Mark Gilbert. All in favor, motion carried.

Minutes Submitted by

Karen Fortin
Highgate Recreation Commission Secretary