

**TOWN OF HIGHGATE  
SELECTBOARD MEETING  
SPECIAL MTG W/ ARENA FACILITIES BOARD**

Wednesday, January 17, 2018 @ 6pm

**Approved Minutes**

*NOTE: All actions taken are unanimous unless otherwise stated.*

**A. Call To Order**

The meeting was called to order by Sharon Bousquet, Chair @ 6:09pm.

**Highgate Selectboard Members** – Sharon Bousquet, Chair; Josh LaRocque, Vice-Chair; Steve LaFar *absent* – *Randy Connelly & Bruce Butler*

**Arena Facilities Board Members** – Mark Gilbert; Ty Choiniere; Karen Gagne-Fortin; Brian Spears; Ryan Maskell; Shelley Laroche; Wendi Dusablon *absent* – *Kathy Boumil*

**B. Bylaws / Job Description**

Drafts of the Highgate Recreation Commission Bylaws and the Director of Recreation job description were reviewed and edited by the group. There was discussion on use and scheduling of the ballfields as well as shared equipment with the Public Works Department. The budget piece is already integrated into the Town Report, to be voted on as part of the General Fund on March 6<sup>th</sup> at Town Meeting.

**C. Adjournment**

Motion by Sharon Bousquet to adjourn the meeting @ 7:30pm. The motion was seconded by Steve LaFar – **APPROVED.**

Respectfully submitted by,



Wendi Dusablon, Highgate Town Clerk &  
Public Meetings Clerk

Minutes approved by,



Sharon Bousquet – Chair, Highgate Selectboard