

Highgate Public Library and Community Center

Board of Trustee Meeting

July 11, 2018

**Present:** Amber Machia, Rebecca Howrigan, Becky Johnson, Karen Fortin, Virginia Holiman (arrived at 6:50)

**Guests:** Sharon Bousquet, Judith Roberts

**Public Comment:** Judith voiced her concern about the library having an adult reading /computer space, and suggested that all children activities be moved to the Vermont Room.

Judith also expressed an interest in being involved in the Friends of the Library group, and interest in starting a drama program with “kids of all ages”.

**Minutes:** Karen made motion, Becky seconded to approve minutes from June 6<sup>th</sup> meeting. Minutes approved.

**Treasurer’s Report:** Rebecca and Karen reviewed the Treasurer’s report, warrants for May and June were signed.

There was comment about the amount of the billings from the cleaning service. It was explained that the billing had been confused early on and was just straightened out during the May/June billing cycle.

Amber made motion, Becky seconded to accept the Treasurer’s report. Report accepted.

**Michelle’s Progaming Update Report:** Karen made motion, Amber seconded to accept Michelle’s Report. Report accepted.

**New Business:** Karen talked about the Mayor’s Photo Contest to celebrate the 100<sup>th</sup> anniversary of the St. Albans Coop. Karen noted a

Highgate Photo Contest might be a fun community fundraiser/event in the future.

Rebecca will check on mailing/shipping service that the town utilizes.

Becky will contact Robert Sweet at the Rec. Dept. to see if he would be interested in taking over/running the Cross Country Running program this library has received a grant for.

Becky made motion, Virginia seconded, for the Board to go into **Executive Session**. Sharon was invited to join. Board entered into Executive Session to discuss Personnel.

Board came out of Executive Session.

Interviews for the temporary support position will be held Monday, July 16th.

The next regular Board of Trustees meeting will be held August 1<sup>st</sup>, at 6:30.

Respectfully submitted,

Virginia Holiman