

Highgate Public Library & Community Center

July 10th, 2019

Board of Trustees Meeting

Present: Becky Johnson, Amy Bouchard, Amber Machia, Rebecca Howrigan, Virginia Holiman, Michelle Beaulieu

Public Comment: None

Minutes: Virginia made the motion to approve meeting minute from May 8th. Amy seconded. Minutes were approved.

Treasurer's Report: May & June warrants were signed. It was noted that mileage reimbursement rate is \$0.565/mile. Budget (for the year) notes included: slight overage on support staff & background checks, custodial expenses and communications -- all as expected; Overall under budget for the year. Michelle is doing an outstanding job working on budget transparency.

Motion to approve Treasurer's Report made by Amy. Virginia seconded. Treasurer's Report were approved.

Director's Report: By Michelle

- June was a great month!
- Summer gardening program is going well and goes through July 31st.
- Comedy For A Cause cleared \$800 after expenses!
- Amy helped out at the library during the Backpack Theater – Thank you Amy!
- Michelle has done some outreach to local daycares since the Book Mobile is not active.
- 14th Star event will be on September 19th. Tickets are \$25/each and include appetizers. Dustin Par will do a talk on documenting investigations of the paranormal.
- We now have 3 state park passes (it was \$100 for the extra 2 passes)

Becky made the motion to approve the Director's Report. Amy seconded. The report was approved.

Old Business:

- Steps are still not repaired. Michelle had reached out to the Fire Department Volunteers about removal of the old steps with not much success. Richard Flint suggested having them capped, or James could build wooden stairs over the existing steps (which are some how attached to the building). The board agreed that having steps built over the existing stairs ASAP is our best bet.

New Business:

- The library board & Michelle will be providing food and drinks for the July 21 Concert in The Park by donation. Michelle will look into hotdog donations (Desorcies or Hannafords). Additionally there will be popcorn and baked goods provided by the trustees. Erica or Paloma will make some signage. Meet at the library at 6.

- Community Celebration: Michelle/the library will be doing activities 11-8. Board members will sign up on a schedule to help out with events.
- Vermont Library Department Fairytale Festival is at Killington on September 21st. Micelle is the Queen!

No Executive Session needed

The next Trustee meeting will be August 7th at 6:30

Submitted by Amber Machia