# Highgate Recreation Commission
# Board Meeting Minutes
# Tuesday, September 18, 2018

The Highgate Recreation Commission board meeting was called to order at 5:34pm by Mark Gilbert. The meeting was held at the Highgate Arena Office. Board Members in attendance were:

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| Ty Choiniere, Chairman | Brian Spears, Director |
| Mark Gilbert, Co-Chair | Brian Fortin, Director |
| Karen Gagne Fortin, Secretary | Rob Sweet, Recreation Director |
| Ryan Maskell, Director | |

**Public Comments:** None

**Secretary's Report:**
The secretary's report from the September 4, 2018 meeting was reviewed by all in attendance. A motion was made by Brian Spears, to accept the minutes. Seconded by Brian Fortin. All in favor, motion carried.

**Financial Report:** No Financial Report

**Director's Report:**
Rob Sweet stated that we needed a 3rd and 4th grade soccer coach. Melina Stenta has volunteered to coach until the end of the season.

Trane Heating and Cooling is scheduled to be at the arena to get the compressors started on September 20th at 8am.

The replacement doors for the back hallway doors are available for pick up.

Rob stated that Chase Cota is available for the Zamboni tune up. Brian Spears stated that the oil and filter should be good. Mark Gilbert added that coolant lines need to be ordered from Zamboni.

Rob stated that we are waiting on Doug from Extreme Graphics to get signs ordered.

**Old Business**:
**Lighting:** Mark Gilbert stated that the cost for the lighting for the arena is $5000 less than what was originally proposed. The selectboard has approved that the cost of the lighting over the ice will come from the renovation fund. The parking lot lighting will be mounted on the wall rather than the roof. There was concern from some members if the lights would be high enough. The cost of the outside lighting will be paid from the arena funds.

**Tractor Committee:** Mark Gilbert stated that they have tried out the John Deere, Kioti but need to still try-out the Massy.

**Dehumidifier:** The dehumidifier was turned on September 11, 2018. It was suggested that we change the filter often. Mark Gilbert stated we need to order a case.

**New Business:**

**Inspections:**
Electrical Inspection: Ty stated that we need to upgrade and replace the exit lights.

The Fire Marshall stated that we need to add emergency lighting to all the locker rooms.

**Ice Install Schedule:** Mark stated that he would like to start misting on Friday and put three coats of white down. He would like to start painting on Saturday. He will put a schedule together and send it out.

**Cross Country Fun Run:** Ty stated that he would like to hold a ½ mile fun run for 1st and 2nd graders and a mile fun run for 3rd-6th graders.

**Plumber:** Ryan Maskell stated that we could get Tim Michaels for our plumbing needs.

**Walking Path:** Ty stated that he was going to ask Tony Maskell about grading the walking path like last year.

**Correctional Center:** We currently have a contract with parole and probation fro $20 per day per worker from now until July 2019.

A motion was made by Ryan Maskell to enter executive session. Seconded by Brian Spears. All in favor motion carried.

A motion was made by Brian Spears to exit executive session. Seconded by Brian Fortin. All in favor motion carried.

The next Highgate Recreation Commission Meeting will be held on Tuesday, October 2nd at 5:30pm.

A motion was made by Ryan Maskell to adjourn the Highgate Recreation Commission meeting. Seconded by Brian Fortin. All in favor, motion carried.

Minutes Submitted by

Karen Fortin
Highgate Recreation Commission Secretary