

**Highgate Recreation Commission
Special Board Meeting Minutes
Thursday, November 1, 2018**

The Special Highgate Recreation Commission board meeting was called to order at 5:30pm by Ty Choiniere. The meeting was held at the Highgate Arena Office. Board Members in attendance were:

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| Ty Choiniere, Chairman | Brian Spears, Director |
| Mark Gilbert, Co-Chair | Brian Fortin, Director |
| Karen Gagne Fortin, Secretary | Rob Sweet, Recreation Director |

Board Member not in attendance: Ryan Maskell, Director

Public Comments: None

Tractor Committee: The tractor committee met on Tuesday, October 30th. They reviewed all the bid proposals. They have decided to recommend the middle proposal. Kioti \$33,527; John Deere \$35,520 and Massy Ferguson \$37,258.

A motion was made by Mark Gilbert to present the John Deere proposal to the Highgate Selectboard on Thursday, November 1st. Seconded by Brian Spears. All in favor, motion carried.

MAHA Calcutta: Ty stated that he was asked by the MAHA Calcutta Committee if the Highgate Recreation Commission would consider donating Public Skating and Stick and Puck passes. Ty stated in the past, the MAHA facility board would donate 10 public skating/stick and puck passes to the MAHA Calcutta. Karen stated that we have changed the passes this year. The Public Skating pass is \$75 per family and the Stick and Puck is a \$40 punch card for 10 sessions.

A motion was made by Mark Gilbert to donate 5 public skating passes and 5 Stick and Puck passes to the MAHA Calcutta. Seconded by Brian Fortin. All in favor, motion carried. Karen stated that she would print up the certificates.

Grant: Ty stated there is a \$1500 grant available to promote walking. Mark suggested using the money to expand the walking path.

White Boards: Karen stated that she has been approached by a few coaches from MAHA, SASA and other visiting associations about having white boards in the locker rooms. Karen presented a white board that can be ordered for \$129 each. It was further discussed about putting them on the back of the team benches. We will discuss it more at the next meeting.

Dollie: Rob presented a Dollie to order for \$49.99. A motion was made by Mark Gilbert to have Shelly Laroche order the Dollie. Seconded by Brian Fortin. All in favor, motion carried.

Propane: Brian Spears asked if we can get someone to check the propane usage on the Zamboni. He stated that the Zamboni is going through propane tanks more frequently than in the past.

Paving Saw: Brian asked about renting a Paving Saw from Franklin Rental. Rob can pick it up.

Billing: Karen stated that she will meet with Rob on Monday prior to our meeting to get the October ice totaled and sent to Wendi for billing.

The next Highgate Recreation Commission Meeting will be held on Monday, November 5th at 5:30pm.

A motion was made by Brian Spears to adjourn the Highgate Recreation Commission meeting. Seconded by Mark Gilbert. All in favor, motion carried.

Minutes Submitted by

Karen Fortin
Highgate Recreation Commission Secretary