Highgate Public Library and Community Center

Board of Trustees meeting

January 2, 2019

Present: Amber Machia, Becky Johnson, Rebecca Howrigan, Virginia Holiman, Michelle Beaulieu

Absent: Karen Fortin

No public comment

Minutes: Becky made motion and Amber seconded to approve minutes

from Dec. 5 meeting, minutes approved

Treasurer's Report: Report and warrants were not received, Board will discuss and sign warrants at February meeting

-Proposed budget discussed, Why was maintenance bumped up to $5000? Where does Fit Kids grant money belong?

-Becky made motion to accept the proposed budget pending explanation of two questions. Amber seconded. Proposed budget accepted.

-Michelle will set up time to meet with Liza to go over grant questions, etc. before next Board meeting.

-All Board members agreed to try to get signatures on petition to ask voters at Town meeting to approve putting $50,000 in escrow to be used for the Highgate Public Library and Community Center building fund.

Director's Report:

-The ski program at Jay is beginning this next week-end. Paloma, Michelle, and Brian Douglas will be going to be sure they all know what is expected. Paloma is going to be doing the program on a regular basis.

- Story hours (Wed. and Saturdays) are going well

- Kurt Valenta will be doing monthly early childhood nature programs.

- Michelle and Paloma will be initiating a new "Read to a Dog " program.

- Virginia will be building winter fairy houses with

groups over February vacation.

- Tyler Place made a $400 donation to the Library.

- Mr. Shane will no longer be volunteering at the library due to health limitations. Michelle will organize a group thank you for him.

- Michelle will publish regular library newsletter for patrons and community posting.

- Michelle is speaking to the elementary school assembly on Jan. 18. Grades 5 and 6 will be encouraged to develop teams to work on sleds for the Duct Tape Derby. Fire Dept. will be setting date for Winter Derby.

- Michelle with check with Wendy about setting up child day care at the school for Town meeting day

-Michelle has met with Carol about being part of a proposed Crossroads grant. Her proposal would include providing a Friday after school program throughout the year, a week of school vacation programming, and 3 evening parenting workshops.

Old Business:

- The Polar Express event was critiqued by staff (on paper) and Board. Suggestions were made for "changing things up" and possibly promoting a new and different event for next year.

-Group discussion about encouraging applicants to run for library trustee position

-Karen Fortin has expressed an interest in reviving the Friends of the Library group

New Business:

-All Board members encouraged to attend Jan. 17th Town Core meeting at 7:00 at the town offices.

Amber made motion to adjourn, Virginia seconded. Meeting adjourned at 8:20.

Next meeting, February 6 at 6:30.

Respectfully submitted,

Virginia Holiman