

**Highgate Recreation Commission
Board Meeting Minutes
Monday, May 17, 2021**

The Highgate Recreation Commission (HRC) board meeting was called to order at 5:37pm by Ty Choiniere. The meeting was held via Zoom.

HRC board members in attendance:

Ty Choiniere, Chairman

Mark Gilbert, Director

Karen Gagne Fortin, Secretary

Lee Barrett, Recreation Program Director

Ryan Maskell, Vice Chairman

Absent from Meeting: Randy Connelly, Director and Shari Rainville, Director

Public Comments: None

Secretary's Report:

A motion was made by Mark Gilbert to approve the April 19th HRC meeting minutes. Seconded by Ryan Maskell. All in favor, motion carried.

A motion was made by Mark Gilbert to approve the May 3rd HRC meeting minutes. Seconded by Ty Choiniere. All in favor, motion carried.

Treasurer's Report:

Ty emailed the check warrants to everyone for review. A motion was made by Ryan Maskell to approve the check warrants for April 1, 2021- April 30, 2021. Seconded by Mark Gilbert. All in favor, motion carried.

A motion was made by Ryan Maskell to give Ty Choiniere authority to sign the check warrants on behalf of the HRC board. Seconded by Mark Gilbert. All in favor, motion carried.

Programs Coordinator Report:

Lee Barrett sent a weekly report for the HRC board to review.

Lee stated that he has received some advertising updates. H2O information for a sign has been sent to Grizzly Graphics. Currently waiting for a logo from Champlain Equipment. The paperwork has been sent to M Realty and waiting for a reply from Mill River Brewing.

May 4th Lego was a great success and parents were asking about future activities like this.

The adult cornhole has one more week. Lee stated he was asked to change the date for the last week as it fell on Memorial Day weekend.

Summer Camp: Lee stated he has been contacted by two other towns. There are currently 15 registered. Lee would like to offer ½ day options to see if that will help with registrations if parents do not want to commit to a full day. With the school offering a free camp next door we may struggle getting enough registered to run the camp.

Lee suggested that we may want to consider specialty camps, such as archery, survival etc. Ryan suggested a day event such as hiking, fishing, biking on the new rail trail. Karen suggested a whiffle ball tournament on the turf including different age groups.

Turf Tikes has two more weeks.

Teen Nights: Lee stated there is a small group attending and picking what they want to do. Batting Cage, Soccer and Cornhole.

Food, Fun and Flicks: Lee has also looked into showing movies for a family event and inviting food trucks to attend and provide food.

It was suggested to offer Roller Skating a few times a week.

6th Grade Graduation: Lee stated that he has blocked June 9th-11th for cleaning and set up for graduation. It was suggested to reach out to a cleaner to clean the building/bathrooms prior to June 9th.

White Tails: Lee stated that he has booked the arena for White Tail from September 9th-12th. Ray has also requested a write up to submit to White Tails on what the money raised from sponsors is used for.

Action Item: Lee stated that Chris Hatin the MVU Boys Varsity Coach has asked if the ice for the high school clinic could be donated. It was agreed by all that we could not afford to donate the ice this year due to the lack of sales for the 2020-2021 season.

Bike Repair Station:

Ty stated that HRC members met with Bethany Remmers to discuss the placement of the bike repair station near the rail trail. Bethany stated that she is currently using maps dated from 1923. There is currently a 65 foot right of way from the rail trail. The selectboard may need to contact VTrans to discuss the placement and a possible lease of the space.

Projects: Table

Ryan Maskell suggested to hold one meeting in June just for projects. It was agreed the 2nd meeting in June would be designated for just projects.

Trailer Sales: Ask the selectboard to take bids for the sale of the trailer.

MAHA Storage: It was discussed what MAHA would be charged for the use of the small bay of the garage for their equipment storage. A motion was made by Mark Gilbert to charge MAHA \$250 per year for the next 10 years. Seconded by Ryan Maskell. All in favor, motion carried.

A motion was made by Ryan Maskell to offer MAHA \$2500 for the purchase of their connex box. Seconded by Mark Gilbert. All in favor, motion carried.

Ice Fees: It was discussed that the ice fees have not been raised for at least seven years. It was suggested that we raise the ice fees for the 22-23 season by \$10 per hour. That would bring MVU and MAHA to \$175 per hour and all other rentals would be \$185 per hour. A motion was made by Mark Gilbert to raise the fees by \$10 per hour pending the selectboard approval for the 22-23 ice season. Seconded by Ryan Maskell. All in favor, motion carried.

The next HRC meeting will be held on Monday, June 7th at 5:30pm via Zoom.

A motion was made by Ryan Maskell to adjourn the Highgate Recreation Commission meeting. Seconded by Mark Gilbert. All in favor, motion carried.

Minutes Submitted by

Karen Fortin
Highgate Recreation Commission Secretary