

**Highgate Recreation Commission  
Board Meeting Minutes  
Monday, July 5, 2021**

The Highgate Recreation Commission (HRC) board meeting was called to order at 5:34pm by Ty Choiniere. The meeting was held at the Highgate Arena

HRC board members in attendance:

Ty Choiniere, Chairman                      Shari Rainville, Director (attended via zoom)  
Karen Gagne Fortin, Secretary              Lee Barrett, Recreation Program Director  
Mark Gilbert, Director (attended via zoom)

HRC not in attendance: Ryan Maskell, Vice Chairman and Randy Connelly, Director

**Public Comments: None**

**Secretary's Report:**

The secretary's report from the June 21, 2021, meeting was reviewed by all in attendance. A motion was made by Mark Gilbert to approve the minutes. Seconded by Shari Rainville. All in favor, motion carried.

**Programs Coordinator Report:**

Lee Barrett state that Arena Tikes will be starting on July 12<sup>th</sup>. He needs to purchase small basketballs. A motion was made by Karen Fortin for Lee to purchase the small basketballs he needs for the program. Seconded by Mark Gilbert. All in favor, motion carried.

Lee stated the first scheduled Summer Sounds is on Sunday, July 11<sup>th</sup> at the arena fields. There is a new sign coming to put in the park near the town office to replace the old sign.

Lee is still waiting on more information for the Couch to 5K that will be held on September 18<sup>th</sup> with Swanton Rec and RiseVT.

Lee stated that one of the grant specifications was to spread purchases to multiple businesses.

Lee has received copies of the Summer Passport. There are 1500 copies that list different activities.

The Highgate Rec will offer Pre K – K, Grades 1-2 coed and 3-4 coed soccer. We would also like to run Grades 1-3 and Grades 4-6 Cross Country. We will need coaches and referees. It was suggested to Lee to get that information out as soon as possible looking for volunteer coaches.

Lee suggested holding a Harvest Fest or Fall Fest. Karen suggested holding it the first weekend the ice is ready, and we could hold Public Skating to kick off the season.

Lee asked what color the bike station should be. It was agreed that we go with red.

The Sheldon School is going to lend us their stage for Summer Sounds. This is something we could look into purchasing in the future.

Lee asked about attending the VRPA (Vermont Recreation and Parks Association) annual conference on October 13<sup>th</sup> and 14<sup>th</sup> at Lake Morey. We agreed he should attend if he felt it would be beneficial.

**Old Business:**

**Electrical Upgrade:** We received a quote from Rainville Electric to bring the electrical up to code would be \$12,564.88. This includes 40 hours for a master electrician, 80 hours for an apprentice, permit and material. The grant request was for \$15,000 with a 50/50 match requirement.

**Contracts:** Ty stated he will work with Lee on the contracts. Karen asked if possible, the contact for the garage be completed for the next MAHA meeting on July 13<sup>th</sup>.

**White Tails:** September 11<sup>th</sup> and 12<sup>th</sup>

**New Business:**

**Ice in:** Mark asked when MAHA would be ready to start renting ice. Karen stated October 1 if possible. Ty stated that he contacted Bill for the ice painting and scheduled for September 22<sup>nd</sup>.

**Zamboni:** Ty stated that we need to schedule maintenance on the Zamboni prior to ice in.

The next HRC meeting will be held on Monday, July 19<sup>th</sup> at 5:30pm in-person.

Mark Gilbert made a motion to adjourn the Highgate Recreation Commission meeting. Seconded by Shari Rainville. All in favor, motion carried.

Minutes Submitted by

Karen Fortin  
Highgate Recreation Commission Secretary