

**Highgate Recreation Commission  
Board Meeting Minutes  
Monday, September 13, 2021**

The Highgate Recreation Commission (HRC) board meeting was called to order at 5:45pm by Ty Choiniere. The meeting was held at the Highgate Arena

HRC board members in attendance:

Ty Choiniere, Chairman

Karen Gagne Fortin, Secretary

Mark Gilbert, Director

Ryan Maskell, Vice Chairman

Lee Barrett, Recreation Program Director

Shari Rainville, Director

Absent: Randy Connelly, Director

**Public Comments:** Ty stated that we are keeping the Ploof family in our thoughts during this difficult time.

**Secretary's Report:**

The secretary's report from the August 30, 2021, meeting was reviewed by all in attendance. A motion was made by Mark Gilbert to approve the minutes. Seconded by Shari Rainville. All in favor, motion carried.

**Treasurer's Report:** The treasurer's report was presented, and a motion was made by Ryan Maskell to accept the treasurer's report. Seconded by Shari Rainville. All in favor, motion carried.

**Old Business:**

**Ice Schedule:**

The compressors will be turned on September 20<sup>th</sup>, begin building ice September 23<sup>rd</sup> and 24<sup>th</sup>. Paint ice on September 25<sup>th</sup>. Continue building ice for rental on October 2<sup>nd</sup>.

Tom has been contacted to service the Zamboni for mid-October.

**Building Cleaning:** Sparkle Clean cleaned the front lobby, hallway and bathrooms. Received an invoice for \$2202.00

Zamboni Room will need to be cleaned and organized prior to the season starting.

**Field Update:** Ty stated the field liner works great. We do have a few fence post that have lifted. Ty will contact Mike Sartwell to fix this fall.

**Plumber:** The urinal in the men's bathroom has been fixed.

**Paint:** Ty will pick up 5 gallons of grey paint for the flat blocks in the arena. The high school boys will be painting on September 19<sup>th</sup>. Karen asked if there was a list put together for them and Ty stated he was working on it.

**Programs Coordinator Report:**

Lee stated that the final day to purchase from the Summer's Matters Grant is Wednesday, September 15<sup>th</sup>. There is \$1000 remaining.

Lee will be hanging the purchased bikes in the garage.

**Fall Programs:** The 1<sup>st</sup> week of soccer has been completed and all went well. The two interested cross-country runners are now taking part with the MVU middle school.

**Fall Fest:** Lee suggested a haunted walk through and a Halloween Public Skating. It was also suggested to do a Halloween Trunk a Treat in the parking lot Halloween Night following Public Skating.

**Winter Programs:** Learn To Skate Program: Lee stated he has been in touch with Bernie Tremblay and he will run our Learn To Skate program.

Men's Hockey League: It was suggested that they pay online to register. They will have ice on Sunday's starting at 5:45pm. Ryan Maskell will work with Luc Choquette on a schedule.

Skater Tots: Karen suggested working with the library and the Highgate Pre School to offer the Skater Tots as in the past.

Whitetails: Lee stated it was a very long evening. Lee suggested putting an ending time in the contract including a "last call" and hole accountable. It was also suggested to ask for a deposit.

Lee stated that Swanton Recreation has reached out to support the 4<sup>th</sup> street recreation proposal. Ty stated that the selectboard has asked that we hold off until we received more information.

Lee stated that he is looking for help for the Couch to 5K run being held on October 18<sup>th</sup> from Swanton to the Highgate Arena.

Other:

Karen state that Judy had contacted her concerned about the light missing in the kitchen. Ryan stated that Judy had contacted him as well and he will contact Rainville Electric.

A motion was made to move into executive session by Mark Gilbert. Seconded by Shari Rainville. All in favor, motion carried.

A motion was made to exit executive session by Ryan Maskell. Seconded by Shari Rainville. All in favor motion carried.

Mark Gilbert made a motion to adjourn the Highgate Recreation Commission meeting. Seconded by Ryan Maskell. All in favor, motion carried.

Minutes Submitted by

Karen Fortin  
Highgate Recreation Commission Secretary