

**Highgate Recreation Commission
Board Meeting Minutes
Monday, July 1, 2019**

The Highgate Recreation Commission (HRC) board meeting was called to order at 5:37pm by Ty Choiniere. The meeting was held at the Highgate Arena Office. Board Members in attendance were:

Ty Choiniere, Chairman	Brian Spears, Director
Mark Gilbert, Co Chairman	Ryan Maskell, Director
Karen Gagne Fortin, Secretary	Dan Beauregard, Recreation Director

Missing Board Members: Lucas Tatro and Brian Fortin

Guest: Heidi Britch-Valenta

Public Comments: None

Treasurer's Report: The check warrant's dated for June 1, 2019-June 28, 2019 were reviewed. A motion was made by Brian Spears to accept the check warrants, seconded by Ryan Maskell. All in favor, motion carried.

Secretary's Report:

The secretary's report from the June 17, 2019 meeting was reviewed by all in attendance. A motion was made by Ryan Maskell, to accept the minutes. Seconded by Brian Spears. All in favor, motion carried.

Karen stated that Shelley Laroche had sent a message. She had received a request to amend the minutes from May 20th to read. The snack bar rent was raised \$50 per month.

Director's Report:

Dan stated that Pickelball is up and running and he had 6 people show up to play on Tuesday,

Pelkey's Archery is scheduled for July 30th for the two sessions 4pm and 5pm. There are currently 12 spots still available. Registration is open on the Highgate Rec website.

Dan would like to schedule roller skating once the turf is out. Karen stated we can get the roller blades out of the MAHA storage box this week.

Dan met with Cheryl from Efficiency Vt to review the graphs and charts and now has a better understanding of the reports.

Sean from VHV has switched over the hot water to on demand.

Dan stated that he has contacted some of the businesses or left messages with some that still owed for their advertisement signs.

Registration is open for the Self Defense class.

By-laws: table

Project Update:

Turf Take Out: Ryan and Dan will visit George Britch this week to schedule a time for George to move the turf out of the arena. Ty stated that it only took Alex and his work crew 1 and ½ hours to roll the turf. Dan added that the contract has been renewed with the Vermont Offenders Work Program at the rate of \$20 per hour. Alex has asked for a key for the canoe access to be used when mowing.

Lift: Ty has asked Sue Drown from the Highgate Elementary School for the lift from school to change lights, hang banners, check ceiling for soccer balls, etc.

Lobby Bathrooms: Ryan will touch base with Chris Shepard to see what the status is. Dan stated that he will pull the flooring out.

Garage: Ryan is currently working on pricing. Ryan stated the board has to decide on an exact location for the garage

Fobs: Ty stated fob will need to be moved to the outside entrance of the Zamboni room the office for Dan and a new fob be installed outside the Zamboni Room.

Poly Sheets: Dan stated he received a quote from Athletica of the \$6440 for the predrilled and countersunk sheets. It was suggested that we get a quote for 36 sheets.

Live Barn Contract: It was suggested that we ask the town attorney to review the contract changes. Ryan Maskell made a motion if the attorney approves of the changes to move forward with the contract. Seconded by Mark Gilbert. All in favor, motion carried.

New Business:

High School Schedule: Dan presented the high school scheduled from the VPA.

Liberty Propane: Dan presented a contract from Liberty Propane for July 1, 2019 thru June 30, 2020. Ryan Maskell made a motion to sign the contract for 1 year. Seconded by Mark Gilbert. All in favor, motion carried.

Fall Soccer: Dan stated that we will need to move our nets from the school.

Cross Country: Karen stated we should post on the website and Facebook page that we are looking for cross country coaches for grades 1-3 and 4-6. Ty stated that he would like to put a 5K together for the Fall.

Part Time Employee: It was suggested to put a job description together for a part-time employee.

Men's League Meeting: Need to schedule a meeting and discuss having the players sign up with USA Hockey.

Parks and Recreation Association: Ty asked Dan to contact them for more information on what is provided and what we would have access to for the \$115 fee to join. For example we could sell discounted Great Escape Tickets.

Equipment Needs: Dan stated he would like to order Pickle balls and needs to get with Brian Fortin to check on the status of Cornhole boards and bags.

A motion to move into executive session and include Dan Beauregard was made by Ryan Maskell, seconded by Mark Gilbert. All in favor, motion carried.

A motion to exit executive session was made by Mark Gilbert, seconded by Ryan Maskell. All in favor, motion carried.

The next Highgate Recreation Commission Meeting will be held on Monday, July 15th at 5:30pm.

A motion was made by Ryan Maskell to adjourn the Highgate Recreation Commission meeting. Seconded by Mark Gilbert. All in favor, motion carried.

Minutes Submitted by

Karen Fortin
Highgate Recreation Commission Secretary