

**Highgate Recreation Commission
Board Meeting Minutes
Monday, August 5, 2019**

The Highgate Recreation Commission (HRC) board meeting was called to order at 5:30pm by Ty Choiniere. The meeting was held at the Highgate Arena Office. Board Members in attendance were:

Ty Choiniere, Chairman	Brian Fortin, Director
Mark Gilbert, Co Chairman	Ryan Maskell, Director
Karen Gagne Fortin, Secretary	Brian Spears, Director
Dan Beauregard, Recreation Director	

Missing: Lucas Tatro

Public Comments: None

Secretary's Report:

The secretary's report from the July 15, 2019 meeting was reviewed by all in attendance. A motion was made by Brian Spears, to accept the minutes. Seconded by Ryan Maskell. All in favor, motion carried.

Treasurer's Report: The check warrants were reviewed by all in attendance. A motion was made by Brian Spears to approve the check warrants. Seconded by Ryan Maskell. All in favor, motion carried.

Director's Report:

Dan stated that we had 29 of the 30 archery slots filled. Pelkey's held the classes in the arena due to weather. The total taken in for registration fees was \$435. The cost of the archery classes was \$214.04.

Dad stated that he has cancelled the Farmer's Market for the remainder of the season. Not enough interest for vendors or people stopping. It was suggested that a future option would be during the concerts in the park. And a possible location change off from Route 78.

There is a conference for the Vermont Parks and Recreation on October 10th and 11th at Lake Morey that Dan is interested in attending.

The Summer programs are going good. Open floor hockey is going good on Thursdays 4:30pm-6:00pm.

Roller Blading has had low numbers only 8-10people. It was suggested to move it to Friday evening once school starts.

Soccer currently has 22 players registered.

By-Laws: Ty stated the by-laws were approved by the selelctboard on August 1st with on minor grammar change.

Projects:

Ryan stated that he has received a \$14,000 quote for materials plywood and metal roofing) from Sticks and Stuff for the recreation building. Ryan is currently waiting on bids for concrete.

Ryan stated that we will need to begin the renovations of the office into the Milton locker room: We will need to move the outlets up above the benches. Karen has three prices on cattle mats for the flooring. It was stated that we will need to purchase mirrors, faucets, sinks and toilet seats.

The Zamboni office has been cleaned out. We will move the filing cabinets under the stairs in that office. It was decided that the floor will be painted in that office.

Ty stated that Bobbie from MEI ordered the extra magnet and will move the fob to the outside of the office.

Ryan stated that he has Brad Sylvester hooking up the water outside including a water fountain and the shower for the locker room.

Ryan has lined Tony Maskell up for Tuesday to rake the walking path. It was suggested that Dan reach out to Alex and his work crew to see if they can come to rake the sod out of the path.

New Business:

Dan asked if we could purchase a power washer. Mark Gilbert made a motion to give Dan permission to purchase a power washer not to exceed \$340. Seconded by Brian Spears. All in favor, motion carried.

Dan stated that he will be on vacation August 12th -16th and will need coverage to open/close the building for scheduled activities.

Fall Sports: It was suggested to post everyday on social media (FB or Instagram) and to also send out email messages from the recreation website to remind people of soccer and cross-country registration.

MVU Boys Practice: Dan stated that Chris is considering holding am practices for the high school boys.

It was suggested that we look into sponsorship options on soccer jerseys, Myrec, Live Barn and on the Zamboni.

A motion was made to move into executive session by Ryan Maskell. Seconded by Brian Spears. All in favor motion carried.

A motion was made to exit from executive session by Ryan Maskell. Seconded by Mark Gilbert. All in favor motion carried.

The next Highgate Recreation Commission Meeting will be held on Monday, August 19th at 5:30pm.

A motion was made by Ryan Maskell to adjourn the Highgate Recreation Commission meeting. Seconded by Brian Fortin. All in favor, motion carried.

Minutes Submitted by

Karen Fortin
Highgate Recreation Commission Secretary