

TOWN OF HIGHGATE
Village Core Master Plan Committee
November 8, 2023 @ 6:00 p.m.

CALL TO ORDER

Village Core Master Plan Committee Members: Woody Rouse-Chair, Alice (Sue) Cota, Lura Jacques-Secretary, Clarence Miller, Chris Shepard, Virginia Holiman, Rebecca Manning-Vice Chair, Adah DeRosier and Sharon Bousquet-Town Administrator

Absent Members: Mary Laroche

Public/Other: Richard Flint, Fernand Gagne and Candace Bryan-Broe (Ready Steady)

Woody Rouse, Chair called the meeting to order at 6:02 p.m.

Executive – Contract Interview

Candace Bryan-Broe from Ready Steady was the only firm that responded to the MPG Request for Proposal for additional services. She presented her bio and history in providing marketing services to various organizations. After some discussion, Chris Shepard made a motion to use her services for the wastewater project only, at this point. Ready Steady fees will be paid for by grant funds. Rebecca Manning seconded the motion. APPROVED

Design Review

Reviewed the latest gbA proposal outlining the layout for the Village Core Master Plan. Also reviewed the Path to Wastewater Solutions for Villages and identified that we are currently about 85% through the various tasks. Sharon Bousquet did update the committee that she has received some attention from outside organizations interested in a potential senior housing project, some café/restaurant inquiries from both residents and non residents along with some potential interest in rehabilitation of the Steinhour Hotel. She will continue to update the committee if anything progresses.

Question Review

The committee reviewed the various questions and answers that were reviewed at the last meeting for the education piece being created for distribution to the community regarding the proposed wastewater system. It was agreed that the piece should be distributed amongst the community, and it would continue to be updated as additional questions arose from the public.

Interview with NW Access TV – volunteers?

Sharon Bousquet inquired if anyone was interested in participating in 2 different NW Access programs. One will focus on the wastewater project and the other will focus on the library project. Sharon, Rebecca and Adah all indicated they would be interested. Sharon was also going to reach out to some community members to see if they would be interested.

Guest Speakers

None

Approve Meeting Minutes

To be approved next month.

Adjourn

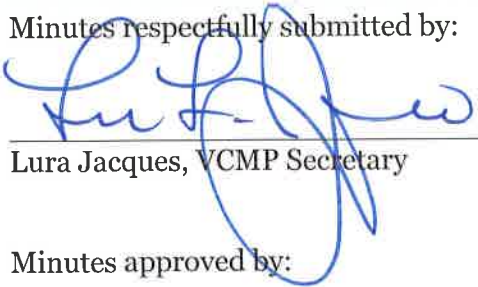
Clarence Miller made a motion to adjourn the meeting and Chris Shepard seconded the motion.

APPROVED

NEXT MEETING DATE

November 8, 2023

Minutes respectfully submitted by:



Lura Jacques, VCMP Secretary

1-10-24

Date

Minutes approved by:



Woody Rouse, VCMP Chair

1-10-24

Date