

**TOWN OF HIGHGATE**  
**Village Core Master Plan Mtg.**  
**May 2, 2019 @ 6:00**

*NOTE: All actions taken are unanimous unless otherwise stated.*

Present were:

**Committee Members:** Steve LaFar; Woody Rouse; David Roddy; Richard Noel. Absent Randall Connelly, Clarence Miller, Evangeline LaRocque

**Other present-** Sharon Bousquet, Sue Cota, Virginia Holiman, Tom Conley, Michelle Beaulieu, Joseph Depatie, Ken Thompson, Dan Beauregard, Ty Choiniere

**Staff-** Heidi Britch-Valenta

**APPROVAL OF MINUTES-** The minutes from April 8<sup>th</sup> were reviewed. Motion by Woody Rouse to accept the minutes as written, second by David. Motion APPROVED.

**COMMUNITY CELEBRATION-** This was the first planning meeting for the Community Celebration planned for August 10<sup>th</sup>. Heidi presented a power point presentation. The group discussed opportunities and signed up for committees to assist with various tasks. The committees sign-ups are below :

- Making the property safe, clean- Woody, Evangeline
- Making the property attractive- Ken, Michelle, Evangeline
- Creating furniture or structures- Ken,
- Organizing entertainment- Virginia
- Organizing activities- Dan, Michelle, Virginia,
- Food- Joe, Fire Dept, Sharon
- Advertising- Sue, Sharon

Joe Depatie said the Fire Department was interested in grilling hotdogs and hamburgers for the event.

Heidi explained that the AARP grant for \$3,000 to offset the cost of this event was not funded. Michelle suggested the Ben and Jerry's CAT Grant. A Mylan grant was also discussed. Heidi will follow up.

Sharon offered pallets and tires for the furniture projects.

Heidi had met with Swanton All Arts Council and MVU Art Teachers and they are willing to help with projects.

Sue offered to distribute flyers.

The Corrections Work Crews were discussed as the best avenue for cleanup. A request for a funding amount was discussed with no conclusion.

The hours were discussed. A suggested start time of 11:00 was popular but the end time was discussed at length with a range from 5:00 to 8:00pm brought up but no conclusion was reached.

The type of entertainment was also discussed. We will try to connect with All Arts Council to see if they can support a band. MVU music department will also be contacted.

A campfire was discussed but no conclusion was made.

**ANR WASTEWATER PLANNING ADVANCE (WWPA)-** Heidi explained that the grant application requirements now required a full RFP and engineer contract prior to a full commitment of funds.

**NORTHERN BORDERS REGIONAL COMMISSION (NBRC)-** This grant was questionable also because of the confusion with the ANR Grant. The timing is tough and Heidi was discussing it with the NRPC. If we couldn't get the NBRC grant we would utilize capital funds set aside for the project to work with NRPC on the necessary items for the ANR project.

**OTHER UPDATES**

Next meeting date was set for May 16 at 6:00-7:00 before the Selectboard Mtg.

**ADJOURNMENT**

Steve adjourned the meeting at 7:00.

Minutes respectfully submitted by:

\_\_\_\_\_, Town Administrator \_\_\_\_\_  
Heidi Britch-Valenta Date