TOWN OF HIGHGATE
Village Core Master Plan Mtg.
May 28, 2019 @ 6:00

NOTE: All actions taken are unanimous unless otherwise stated.

Present were:

Steve LaFar; Woody Rouse; Richard Noel, Luc Dupuis, Dan Beauregard, Evangeline Larocque, Sue Cota, Tom Conley, Ken Thompson, _Heidi Britch-Valenta

APPROVAL OF MINUTES- The minutes from May 2nd were reviewed. Woody made a motion to approve, Richard seconded the motion. APPROVED.

The minutes from May 16th were reviewed. Richard made a motion to approve, Woody seconded the motion. Evangeline pointed out that she was not listed as absent at the last meeting. Richard modified the motion to approve the minutes with the addition of Evangeline's name under committee members absent, Woody seconded the motion. APPROVED.

COMMUNITY CELEBRATION-
DATE: **August 17th** hours of 11:00am to 8:00pm

BUDGET- the Selectboard allocated $2,000 from buildings and grounds budget to be dedicated to the clean-up of the project. the group agreed it was ok to spend on materials to make the property safe and attractive for the event. The Selectboard wants to inspect the property before committing to a party. The work will be done June 7th. the Board can do a preliminary check prior to their June 6th meeting and a final check prior to the June 20th meeting.

Suggested items needed, plywood to seal off porch and doors, nails, posts and fencing for front of the house, work crew,

PROPERTY WORK- Dept of Corrections(DOC) Community Service Crew Coordinator, Alex Airoldi, will be on site Wed the 29th at 3:00 to see what needs to be done. Steve and Clarence will attend. Woody and Evangeline also offered to attend. Their crew could do the major clean-up making it safer for the MVU Students to be on the site.

MVUnity Community Service Crews- 40+/- 9th graders will be transported to the site on June 4-7 from 10:00am to 12:15pm. Alyssa Urban, is the coordinator.

Tuesday- Clarence, Michelle, Woody, Ken
Wednesday- Michelle, Woody, Ken, Dan
Thurs- Tom, Woody, Dan, Ken
Friday- Evangeline, Woody, Clarence, Ken

ELECTRICITY- Eric Rainville will provide an estimate to restore power to the garage. Richard said he may have electrical wire he would donate.

FOOD: Joe Depatie confirmed that the Fire Department will do lunch. The Committee can ask food trucks to come for the evening. The proceeds will go toward the upgrades to the Veteran's Monument. Woody said he had spoken with Ralph and he thought they might want to keep cooking.

EVENTS/ACTIVITIES: the Events and Activities Committee members were not present so the conversation so there wasn't much conversation on this topic.

Heidi has been trying to reach Dick Harper, re concert opportunities. He has not responded. Evangeline offered to follow up with him.

Steve asked about the classic car show could set up at the same time. Woody will contact them.

INFORMATION KIOSK- Heidi had asked the Tech Dept, Joe Depatie, if they might be able to build the Kiosk for the property. Joe didn't think there would be enough time left in the school year. Heidi had reached out to the builder that constructed the bus shelter at the park and ride and he will make an estimate to build a simple kiosk to display information.

FUNDING-no further info yet on the CAT grant for $2,000.

ADVERTISING- a flyer will be made to start circulating.

Heidi had met with Swanton All Arts Council and they have large sandwich board signs that we can paint and use for the event. Also selfie boards that can be painted with fun images.

MEETINGS-Next meeting date will be June 11 @ 6:00. And then every two weeks after that.
June 25
July 9
July 23
August 6th

OTHER UPDATES

ADJOURNMENT
Steve adjourned the meeting at 7:00.

Minutes respectfully submitted by:

_____,Town Administrator _____
Heidi Britch-Valenta Date