

TOWN OF HIGHGATE

Village Core Master Plan Mtg.

June 25, 2019 @ 6:00

Present were: Steve LaFar; Woody Rouse; Richard Noel, Luc Dupuis, Dan Beauregard, Evangeline Larocque, Clarence Miller, Sue Cota, Ken Thompson, Virginia Holiman, Michelle Beaulieu, Bruce Ryan, Angela Carr and Heidi Britch-Valenta

CALL TO ORDER- Steve called the meeting to order at 6:05pm.

COMMUNITY CELEBRATION UPDATES

ENTERTAINMENT- Virginia asked if she might be able to move to the top of the agenda because some of the entertainment committee needed to leave early. Michelle, Sue, and Virginia had met to create a framework for the day's events.

The list included lunch, hula hooping, local history round table, relay races, egg toss, sack race, butter making, ice cream making, and hopefully to be able to have the historical society open for visitors that day. Old time music ideas included Tom Castonguay & Scott Martell, Scott Rheaume, Enosburg Town Band, Fletcher Town Band. Dan discussed Volleyball on the school playground along with corn hole and horseshoes. Virginia and Richard have sets of horseshoes and Virginia had one also. Dan was looking for Corn Hole sets. Recreation has the volleyball set. They also suggested making a table for checkers out of tires.

VENDORS- Angela runs the craft shows at the school and she shared a list of local vendors that might be interested in setting up a table. The cost of a vendor table was discussed and a fee of \$25 was agreed upon. Heidi will make some applications and Angela will help to circulate them. It was thought that we have space for around 20 tables.

Angela also suggested asking the Boy Scouts if they want to help with clean up as a part of their community service requirements. She will share contact information for the local group.

The need for garbage and recycling containers was brought up and it was suggested that maybe we could borrow some from Field Days.

KIOSK- Heidi shared a bid to build a kiosk for the event that was \$700. She asked if anyone knew of a contractor that would be able to give a lower bid. Michelle suggested Scott Rheaume, Swanton Arts Council.

FOOD- Food trucks will be used for hours after the Fire Department BBQ is over. Heidi will confirm the hours the Fire Department wants to cook. Woody has already asked C&M Concessions, Mark and Cheryl Langlois, if they want to do BBQ and they have agreed.

Evangeline brought up the issue of a sound system. She had talked with Dick Harper and he was not available to attend but willing to help with arranging things. We talked about using the sound system we use for Town Mtg Day but it was not thought to be appropriate. Chris Larocque of Swanton was suggested as someone who manages the Oshow and may be able to help.

APPROVAL OF MINUTES- The minutes from June 11th were reviewed. Richard made a motion to accept the minutes as written. Luc seconded the motion. APPROVED.

BUDGET- Heidi put out the following numbers as a budget status:

Budget-	\$2,000 to the clean-up of the property	
	\$1,500 Ben and Jerry's CAT Grant	
Expenses-	\$1,160 electrical hook up	
	\$200 supplies for clean-up/mural	
	<u>\$45</u> Work Crew	
	\$1,405	
	\$2,095 available funds	(\$595 designated for clean-up only)

Heidi let the group know that Sticks and Stuff has donated 4 Gallons and 4 quarts of paint for the mural

Thank you letters for Sticks and Stuff and Fisher Hill Greenhouse were signed by everyone.

Heidi reported that Chief Joe Depatie said they do not want to try to sell the items that are still in the garage left over from the auction. He said they are loaded on a trailer and he will get to it as soon as he can but he is preoccupied with the dry hydrant project. If anyone else wants to pull the trailer to Habitat for Humanity he would be happy to have the help.

Richard has mowed the lawn again.

ELECTRICITY- Eric Rainville will be installing the electricity soon.

PETTING ZOO- The petting zoo was mentioned again. Richard Flint was not present to discuss this.

INSPECTION- The Selectboard has not inspected the property to give a final approval for the event yet. They called a special mtg on Wed the 26th to perform a site visit. Steve will attend.

SITE VISIT- the group went to the site to map out where things would be located on the property. They determined that they would put parking out front by the old Stinehour approximately 100' x 100' and in front of the house between the trees. The back yard would also be used 100' x 100'.

Music will be along the side of the garage on the red wall. Approximately 18' x 30'. Richard will park a flatbed wagon as a stage.

The Fire Department will be along the boundary with the Vet Clinic and their tents will be under the trees.

Vendors will be along the fence line with the school and activities will be in the center of the grassed area.

Games will be in the playground area if possible.

ADVERTISING- Heidi had a draft flyer for review. Some edits were suggested. Dogs will be allowed to attend but must be on leashes. The event is alcohol free.

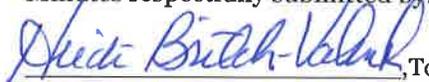
OTHER UPDATES- Port-o-lets were discussed. We will order two for the event. There is also one in the park.

MEETINGS-Next meeting date will be July 9 @ 6:00.

ADJOURNMENT

Steve adjourned the meeting at 8:35pm.

Minutes respectfully submitted by:


Heidi Britch-Valenta

Town Administrator


Date

