

**Highgate Recreation Commission  
Minutes of the Special Board Meeting  
Monday, July 16, 2018**

The Highgate Recreation Commission board meeting was called to order at 5:27pm by Ty Choiniere. The meeting was held at the Highgate Arena Lobby. Board Members in attendance were:

Ty Choiniere, Chairman	Brian Spears, Director
Mark Gilbert, Co-Chair	Brian Fortin, Director
Karen Gagne Fortin, Secretary	Rob Sweet, Recreation Director
Ryan Maskell, Director	

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Guest: John Lumsden, MVU Athletic Director, Wynn Paradee, MVU Girls Varsity Coach and Chris Hatin, MVU Boys Varsity Coach.

**Ice Schedule:** The board thanked the varsity coaches and John Lumsden for attending. Karen stated that the Recreation Commission will be trying to schedule the ice to help meet their customers needs. Karen stated that the youth hockey registrations won't be done for another month so the number of teams and needed ice hours are still undetermined. Karen asked the varsity coaches if they would consider having at least one late practice per week 8:15-9:30pm. This would open up a third hour of ice for the youth practice twice a week. Milton Youth Hockey's concern is their young players on the ice after 8pm and getting back to Milton at 10pm. Wynn Paradee and Brian Fortin said they did not have a problem with practicing last one day a week. Chris stated that he didn't know how his parents would like a late practice. He stated that he would rather hold a 6am practice.

**Website:** Rob stated he and Mark took part in a demonstration with Myrec on Thursday, July 12. Rob added that this software has everything we want and need. They have told Rob that they could have the soccer registration up and running as long as we are on top of getting things on our end done, the biggest thing being setting up the payment by credit cards. There will be no additional fees beyond the yearly fee. The fee would be based on income. The question was asked if that was income from just registrations or yearly income including ice and advertising. Rob stated he would ask that question. A motion was made by Ryan to purchase the website not to exceed \$3300. Seconded by Brian Spears. All in favor, motion carried.

**ATM:** Rob said he has left numerous messages with multiple companies with no response. He will follow up.

**Electrical:** Eric Rainville said he will be at the rink on July 21<sup>st</sup>.

**Probation and Parole:** Rob stated that he has left a message with Alex Airoidi to see if they would be interested in helping clean up the canoe access. Ryan asked to ask he they would also be interested in the demo of the bathrooms.

**George Britch:** Ty and Brian S. stated they would try to be here when George comes to put the turf away.

**Snack Bar Hood:** Rob stated he has Green Mountain Restaurant coming to check out the hood and the ventilation. He added that he had contacted Vt Mechanical getting no response.

**Fall Soccer:** Rob shared an email that he received from Krissy Tatro on the Fall soccer program. Ty stated that between the board, Krissy and the new registration process it should go much smoother and faster. Karen stated that the notice was sent to the schools that registration would be after August 1<sup>st</sup> and we could run it for 2 weeks. We will get the word out as soon as it is available by email, FB and the town board.

**Advertising:** Rob stated that he has emailed all the potential advertisers Wendi had given him. He stated that he has also talked to Chase Cota from Townline Auto, who might be interested in advertising on the Zamboni.

**Equipment Building:** Ryan Maskell stated that he would like to see a building 32x24. The Highgate Recreation having one bay 16x24 and Highgate Little League and MAHA splitting the other 1/2 each having space 8x24. Ryan also suggested running a waterline to the building.

**Bathroom Renovations:** Ryan asked Rob to find out what the ADA requirement would be for the two sinks in the Men's and Women's bathrooms.

**Parking Lot Striping:** Ty stated that the parking lot striping cost \$1487.

**Tractor Committee:** The tractor committee will be Mark, Ty and Brian S. they will meet on Wednesday, July 18<sup>th</sup> at 5:30pm.

**Cornhole League:** Karen stated that 15 teams signed up to play Cornhole and she dropped off the \$750 in registration fees to the town.

**Dehumidifier Update:** Ty stated that a message from John Mead stated that the goal is to have the dehumidifier installed start by September 4<sup>th</sup>.

A motion was made by Mark to move into executive session. Seconded by Brian S. at 7:45pm.  
All in favor, motion carried.

A motion was made by Mark. to adjourn executive session. Seconded by Brian S. at 8:10pm. All in favor, motion carried.

The next meeting will be on Tuesday, August 7th at 5:30pm

A motion was made by Brian S. adjourn the Highgate Recreation Commission meeting. Seconded by Mark Gilbert. All in favor, motion carried.

Minutes Submitted by

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Karen Fortin  
Highgate Recreation Commission Secretary