

Highgate Public Library and Community Center

Board of Trustee meeting

September 5, 2018

Present: Rebecca Howrigan, Amber Machia, Virginia Holiman

Absent: Becky Johnson, Karen Fortin

Guests: Amy Kemp, Debbie Rouse

Public Comment: Questions/concerns expressed about why it was taking so long to hire a director, and when the library would resume pre-school story time program. Discussion about how to make that happen as soon as possible.

Amy had list of questions generated by Erica and her. Board members answered those they could, and agreed to find answers for others.

Minutes: Amber made motion, Virginia seconded, to approve August 1 meeting minutes, minutes approved

Treasurer's Report: All town revenue has been received for this year.

9% of budget has been spent as of August 31.

Virginia made motion, Amber seconded, to approve Treasurer's Report from Shelly, report approved.

New Business: Pumpkin Decorating event will be part of Tractor Day on Oct. 13 . Erica and Amy will plan and advertise the event. Many pumpkins will be needed. Virginia will check with Lucie about pumpkins, and coordinate the tractor part of the day.

A "Scary Stories by the Fire" event with Exordium will be held in the backyard on October 28th from 6-7. Virginia will co-ordinate.

Old Business: Still a problem with the library's phone. It has been reported to the Town Office.

Amber made motion, Virginia seconded, to enter into Executive Session to discuss Personnel Issue. Board entered into Executive Session.

Board came out of Executive Session

Amber made motion, Virginia seconded, to adjourn meeting. Meeting adjourned.

Next regular Board of Trustee Meeting will be October 3 at 6:30.

Respectfully submitted,

Virginia Holiman