

**Highgate Recreation Commission
Board Meeting Minutes
Monday, November 1, 2021**

The Highgate Recreation Commission (HRC) special board meeting was called to order at 5:30pm by Ty Choiniere. The meeting was held at the Highgate Arena

HRC board members in attendance:

Ty Choiniere, Chairman

Karen Gagne Fortin, Secretary

Shari Rainville, Director

Randy Connelly, Director (Zoom)

Ryan Maskell, Vice Chairman

Lee Barrett, Recreation Program Director

Mark Gilbert, Director

Secretary's Report:

Tabled (not printed)

Program Coordinator:

Lee presented the Program Coordinator's report.

Lee stated the Halloween events were a great success (even with the rain).

Men's League: Need to collect the remainder from two teams.

Winter Programs: Begin planning for the Christmas Light contest and parade.

Ty stated he would like to see the HRC hold a coat drive or food drive to help MVU. Karen contacted Jean Gagne and she stated that she was not holding the coat drive.

Milton High School Schedule: Marcel Choquette has requested that all the Wednesday 4:30pm Milton HS games be moved to 7:30pm due to busing. Karen stated that she can move the MAHA bantam practice to 4:45pm to open the 7:30pm ice for the four games.

Field Maintenance: Ryan proposed that we have two fields done rather than just one. A motion was made by Ryan Maskell pending budget approval that we have two of the baseball fields maintenance completed. Seconded by Mark Gilbert. All in favor, motion carried.

Ty stated that donated lime from Pike was spread on the fields by Brian Spears. A thank you to Richard Flint for the use of the spreader and the loader from the Public Works Department. Ball fields have been tilled.

Old Business:

Dehumidifier: Mark asked if CSI have greased the bearings and checked belts? It was suggested to have a spare sensor and belts on hand.

Mark stated that Sierra has two days of Zamboni training completed.

The Municipal Planning grant has been applied for.

Ice Contracts: Lee is working on the ice contracts for MAHA, SASA, MVU and Milton high school. Also working on a tournament contract for SASA.

Other:

Mark suggested purchasing a new alternator to have on hand for a spare.

Karen asked Ty if we could get 2 of the clickers (on/off switch) for the time clock. She stated that by using the button on the control box she fears it's going to wear out the on and off button.

CIP: Ryan made a motion to present the CIP with the adjustments. Seconded by Shari Rainville. All in favor, motion carried.

Ty scheduled the interviews for the fulltime position for Tuesday, November 9th. He will have Heidi confirm with applicants.

Shari Rainville made a motion to adjourn the Highgate Recreation Commission meeting. Seconded by Ryan Maskell. All in favor, motion carried.

Minutes Submitted by

Karen Fortin
Highgate Recreation Commission Secretary