

**Highgate Recreation Commission
Board Meeting Minutes
Monday, November 15, 2021**

The Highgate Recreation Commission (HRC) special board meeting was called to order at 5:45pm by Ty Choiniere. The meeting was held at the Highgate Community Room.

HRC board members in attendance:

Ty Choiniere, Chairman

Karen Gagne Fortin, Secretary

Shari Rainville, Director

Ryan Maskell, Vice Chairman

Lee Barrett, Recreation Program Director

Randy Connelly, Director

Not in attendance: Mark Gilbert, Director

Secretary's Report:

The secretary's report for October 4th was reviewed by all in attendance. A motion was made by Ryan Maskell to accept the secretary's report. Seconded by Randy Connelly. All in favor, motion carried.

The secretary's report for October 18th was reviewed by all in attendance. A motion was made by Ryan Maskell to accept the secretary's report. Seconded by Shari Rainville. All in favor, motion carried.

The secretary's report for November 1st was reviewed by all in attendance. A motion was made by Ryan Maskell to accept the secretary's report. Seconded by Randy Connelly. All in favor, motion carried.

The secretary's report for November 9th was reviewed by all in attendance. A motion was made by Ryan Maskell to accept the secretary's report. Seconded by Shari Rainville. All in favor, motion carried.

Treasurer's Report:

All in attendance reviewed the check warrants. A motion was made by Ryan Maskell to accept the treasurer's report. Seconded by Randy Connelly. All in favor, motion carried.

Program Coordinator's Report:

Lee presented the Program Coordinator's report.

Lee stated that Dan Menard is interested in a board sign and also would like to sponsor a public skating. Lee has forwarded him the information.

Signs for M&R's, Rainville's and Above Par will be ready to hang. Lee added that Suburban is also interested in a board sign and possibly and holiday skate.

The HRC will be allowed to use the Highgate gym on Saturday mornings.

The question was asked if Stick and Puck and Public Skating will be offered during school break. Lee will work on getting that scheduled.

The Holiday Parade is scheduled for December 19th. Ty went over the parade route. Lee also added that registration is open for those who want to take part in the Deck Your Home contest. We will need to get judges lined up for the contest. Ty also mentioned prize baskets. Karen stated that she had asked area businesses last year for gift cards.

Lee stated that he will be off November 24th-26th.

Karen asked if Men's League could be changed to start at 6:00pm rather than 5:45pm. This allows for the 4:30pm games to be completed. Karen added that it appears the Men's League start times had been adjusted for some of the SASA ice rentals. It would be much easier to plan if it was a set schedule. Ryan stated that he did not see a problem with the time change.

Family Skates: Lee asked what the price should be and are we allowing hockey sticks or just skating. Ty suggested a base price of \$100 for 10-20 people and \$165 for over 20 people. Ty added it should be just for skating.

Lee stated he will be meeting Alex from the department of corrections for park clean up and building cleaning.

Old Business:

Ice Contracts: The ice contracts were reviewed. A motion was made by Ryan Maskell to accept the ice contracts. Seconded by Randy Connelly. All in favor, motion carried.

Locker Room Contracts:

The MVU locker room contracts were reviewed. A motion was made by Shari Rainville to accept the contracts. Seconded by Ryan Maskell. All in favor, motion carried.

The Milton locker room contract was reviewed. A motion was made by Randy Connelly to accept the contract. Seconded by Shari Rainville. All in favor, motion carried.

Connex box: Ty stated that the HRC will need a invoice from MAHA for the connex box for \$2500. Karen stated that she will bring it up at the MAHA meeting on the 29th.

Ty stated we have a 2nd interview with a walk through scheduled.

New Business:

Ty stated that he, Lee and Karen met with athletic directors Marcel Choquette and John Lumsden. Everyone will be fully masked during practices and games. The teams will not use showers. The referee's will be able to use the ref room. Ty asked about playoffs and limited spectators allowed. Karen stated she had suggested to the athletic directors to keep track of people attending games so we have an idea of how many in the building and then we can decide what we want to allow at playoff time.

The snack bar cannot be open during games. The schools do not want people not masked during games eating food. Karen stated she will follow up with John about the teams eating after practices. The HRC will need to meet with Allen and Judy Laroche to let them know of the change.

Ryan Maskell made a motion to adjourn the Highgate Recreation Commission meeting. Seconded by Shari Rainville. All in favor, motion carried.

Minutes Submitted by

Karen Fortin
Highgate Recreation Commission Secretary