

**Highgate Recreation Commission  
Board Meeting Minutes  
Monday, June 21, 2021**

The Highgate Recreation Commission (HRC) board meeting was called to order at 5:37pm by Ty Choiniere. The meeting was held at the Highgate Arena

HRC board members in attendance:

Ty Choiniere, Chairman	Shari Rainville, Director
Karen Gagne Fortin, Secretary	Lee Barrett, Recreation Program Director
Ryan Maskell, Vice Chairman	Randy Connelly, Director
Mark Gilbert, Director (attended via zoom)	

**Public Comments: None**

**Secretary's Report:**

The secretary's report from the June 7, 2021, meeting was reviewed by all in attendance. A motion was made by Ryan Maskell to approve the minutes. Seconded by Randy Connelly. All in favor, motion carried.

The secretary's report from the June 10, 2021, special meeting was reviewed by all in attendance. A motion was made by Ryan Maskell to approve the minutes. Seconded by Ty Choiniere. All in favor, motion carried.

**Programs Coordinator Report:**

Lee Barrett stated that he has made calls to those who had registered for summer camp. Shelley Laroche has made refunds. Lee added that Swanton Rec is trying to find spaces and scholarships for some of those children.

Lee stated that Swanton Rec and Rise VT will be holding a Couch to 5K on Saturday, September 18<sup>th</sup>. Please will park at the arena and be bused to Swanton to take part in the 5K ending back at the arena. Lee stated that Highgate Rec, Swanton Rec and Rise VT are going to share a digital timer.

Lee stated that one of the grant specifications was to spread purchases to multiple businesses.

Lee asked for suggestions on how to get the work out to get people to participate in programs. It was suggested to do a Facebook boost. Mark suggested hiring a marketing consultant.

Lee was asked if the arena could be used for a Celebration of Life for a family. They would like to have access to the building for food and cornhole. The question was raised about alcohol at the gathering. A bartender would need to be used. Wendi does have a list of approved bartenders. It was agreed that we would charge the Highgate resident rate of \$40.00 per hour.

**Painting:** Lee stated that the new MVU boy's hockey varsity coach Adam Fortin contacted him and would like to have the boys help with any painting and other projects around the rink. Mark Gilbert had concerns there would be too many paintings and the quality of the painting. Ryan Maskell suggested they start with any needed painting on the cold side. Ty added that the outside of the boy's locker room under the stairs, the stairs/railings on both ends and new block needed to be painted.

**Projects:**

The compiled project lists were read off and Ryan Maskell broke the projects into categories. Ryan was going to look at each category and prioritize the projects and send the HRC a list to review.

The next HRC meeting will be held on Monday, July 5th at 5:30pm in-person.

Ryan Maskell made a motion to adjourn the Highgate Recreation Commission meeting. Seconded by Randy Connelly. All in favor, motion carried.

Minutes Submitted by

Karen Fortin  
Highgate Recreation Commission Secretary