

**Highgate Recreation Commission  
Board Meeting Minutes  
Monday, October 7, 2019**

The Highgate Recreation Commission (HRC) board meeting was called to order at 5:32pm by Mark Gilbert. The meeting was held at the Highgate Arena Office. Board Members in attendance were:

Ty Choiniere, Chairman	Brian Spears, Director
Mark Gilbert, Co Chairman	Brian Fortin, Director
Karen Gagne Fortin, Secretary	Ryan Maskell, Director
Dan Beauregard, Recreation Director	

Guest: Dan Ellis, SASA President and Timothy Hurlbut

**Public Comments:** Timothy Hurlbut stated that arena looked really nice and that we have done a great job with the renovations.

**Secretary's Report:**

The secretary's report from the September 16, 2019 meeting was reviewed by all in attendance. A motion was made by Brian Spears, to accept the minutes. Seconded by Brian Fortin. All in favor, motion carried.

**Director's Report:**

Dan stated that grades 3-4 soccer will end their season on October 12<sup>th</sup> at the Swanton Jamboree. Grades 1-2 will have 2 more weeks of soccer and Dan has scheduled games with Franklin.

Dan stated the first day of public skating on October 6<sup>th</sup> had 50 skaters.

Dan stated that the Co-Ed pickup hockey only had 8 the first night.

Karen suggested holding stick and puck for the High School kids on Friday nights 7:10pm-8:10pm after the MAHA practice and before the Co-ed pickup. She stated she has been asked multiple times.

Dan Ellis, the SASA President and Timothy Hurlbut attended the meeting with concerns that SASA is not able to rent ice during the week for practices and they will have to travel to Rouses Point. Dan Ellis started the conversation by MAHA not renting the ice to SASA. Mark Gilbert asked if SASA was aware that MAHA does not run the arena any longer and that is now run by the Highgate Recreation Commission and the Town of Highgate. Karen added that she had received an email from Dan on August 18<sup>th</sup> asking who to contact to schedule ice rentals, and she had responded on August 18<sup>th</sup> providing Highgate's Rec Director, Dan Beauregard's name and email.

Mark ask Dan Ellis to email Dan Beauregard with an ice request. It was further explained that Milton High School had approached the Highgate Recreation Commission in May to rent ice as the only other option they had was 6am at Cairns Arena. With that said that doesn't leave much open practice ice. It was also added that an additional varsity game ice slot has been added at 1pm.

Brian Fortin stated that he could move his Friday night practice to 3:30pm if that would help open an ice slot for SASA allowing Milton High School to move their Friday practice to 4:40pm. This would open up 7:10pm-9:10pm for SASA practices.

Dan Ellis also stated that he would need as much ice as possible for the SASA tournament on the weekend of January 24<sup>th</sup>.

**Treasurer's Report:** A motion was made by Ty Choiniere to accept the check warrants. Seconded by Brian Spears. All in favor, motion carried.

**Projects:**

**Live Barn:** Dan stated that Live Barn will be coming on October 9<sup>th</sup> for a sight visit. It was suggested to put the TV in the far corner over the picnic table.

**VHV:** It was suggested to move the thermostat from inside the snack bar to the lobby and to thermostat in the ref room needs to be fixed.

**Shed:** Dan received the building permit from the town. Ryan will talk to the Town about having the Public Works Department do the prep work so he will have a timeline on when the concrete could be poured.

**Paving:** A big thank you to the Highgate Public Works Department for patching the parking lot.

**Trane:** Bob gave a quote of \$2364 for a new waterproof panel with cover. The actual cost for us to replace it would be \$928. A motion was made by Ty Choiniere to replace the outside panel with a new waterproof panel for \$928. Seconded by Brian Spears. All in favor, motion carried.

**Milton Locker Rooms:** Ryan stated that the room has been demo'd and petitioned off. They will purchase cow mats for the flooring.

**New Business:**

Dan stated that Basketball Registration is open. Registration will close on Nov 19<sup>th</sup> for grades 3&4 and on Dec 2<sup>nd</sup> for grades 1&2. It was suggested to send out weekly reminders through email blasts and FB of the registration deadlines. Brian F. stated that Craig Laroche may be interested in coaching grades 3&4. Tim Luneau is interested in running an open gym or clinics

It was suggested to hold a Cross Country met at the end of the month. Dan suggested holding a can drive for the local food shelf rather than registration fees.

Dan asked if he could purchase a new printer. It was suggested to purchase one with toner rather than ink.

**MVU Boys Varsity:** Dan stated that Chris Hatin has asked about who would be turning the lights on for the varsity 6am practices. Brian Spears stated he would turn them on in the mornings.

December 7<sup>th</sup> ice at 1pm has been double booked. Chris had a scrimmage scheduled but the varsity season has already started and the MVU Girls have a 1pm game scheduled and Milton has a 7pm. Chris has the team and refs scheduled and asked if there would be ice available for that game. 11am would be available for that scrimmage. Karen stated that Dan will need to notify SASA that ice would not be available after 10:45am for their games.

**Tasks before Snow:** The flower boxes will need to be covered, Soccer Nets moved, new benches sealed with Thompson water sealer. Ty also suggested taking a soil sample of the soccer fields to Boucher Fertilizer.

**Capital Budget:** Ty stated that Wendi wanted us to start thinking about our Capital Budget. It was suggested a line item for the roof and zamboni.

A motion to move into executive session and include Dan Beauregard was made by Ryan Maskell, seconded by Ty Choiniere. All in favor, motion carried.

A motion to exit executive session was made by Ryan Maskell, seconded by Brian Fortin. All in favor, motion carried.

A motion was made by Ty Choiniere to hire the current applicant for the part-time position. Seconded by Brian Fortin. All in favor, motion carried.

A motion was made by Ty Choiniere to raise the part time pay to \$14.00. Seconded by Brian Fortin. Brian Spears removed himself from the voting. All in favor, motion carried.

The next Highgate Recreation Commission Meeting will be held on Monday, October 21st at 5:30pm.

A motion was made by Ryan Maskell to adjourn the Highgate Recreation Commission meeting. Seconded by Mark Gilbert. All in favor, motion carried.

Minutes Submitted by

Karen Fortin  
Highgate Recreation Commission Secretary